

Public Document Pack



NORTH EAST (INNER) AREA COMMITTEE

Meeting to be held in Moor Allerton Sports and Social Club, Stonegate Road on
Monday, 26th June, 2006 at 4.00 pm (Map attached)

MEMBERSHIP

Councillors

J Dowson	-	Chapel Allerton
S Hamilton	-	Chapel Allerton
M Rafique	-	Chapel Allerton
R Harker	-	Moortown
M Harris	-	Moortown
B Lancaster	-	Moortown
V Kendall	-	Roundhay
M Lobley	-	Roundhay
P Wadsworth	-	Roundhay

Agenda compiled by:
Governance Services Unit
Civic Hall
LEEDS LS1 1UR
Telephone: 247 4356

Andy Booth

Area Manager: Rory Barke
Tel: 214 5865

A BRIEF EXPLANATION OF COUNCIL FUNCTIONS AND EXECUTIVE FUNCTIONS

There are certain functions that are defined by regulations which can only be carried out at a meeting of the Full Council or under a Scheme of Delegation approved by the Full Council. Everything else is an Executive Function and, therefore, is carried out by the Council's Executive Board or under a Scheme of Delegation agreed by the Executive Board.

The Area Committee has some functions which are delegated from full Council and some Functions which are delegated from the Executive Board. Both functions are kept separately in order to make it clear where the authority has come from so that if there are decisions that the Area Committee decides not to make they know which body the decision should be referred back to.

A G E N D A

Item No	Ward	Item Not Open		Page No
1			<p>ELECTION OF CHAIR</p> <p>To elect a Chair for the 2006/07 Municipal Year.</p> <p>Time – 5 mins (Executive Function)</p>	1 - 4
2			<p>APPEALS AGAINST REFUSAL OF INSPECTION OF DOCUMENTS</p> <p>To consider any appeals in accordance with Procedure Rule 25 of the Access to Information Procedure Rules (in the event of an Appeal the press and public will be excluded)</p>	
3			<p>EXCLUSION OF PUBLIC</p> <p>To identify items where resolutions may be moved to exclude the public</p>	
4			<p>LATE ITEMS</p> <p>To identify items which have been admitted to the agenda by the Chair for consideration</p> <p>(The special circumstances shall be specified in the minutes)</p>	
5			<p>DECLARATION OF INTERESTS</p> <p>To declare any personal/prejudicial interests for the purpose of Section 81(3) of the Local Government Act 2000 and paragraphs 8 to 13 of the Members Code of Conduct</p>	
6			<p>APOLOGIES</p> <p>To receive any apologies for absence from the meeting.</p>	

Item No	Ward	Item Not Open		Page No
7			<p>OPEN FORUM</p> <p>In accordance with Paragraphs 6.24 and 6.25 of the Area Committee Procedure Rules, at the discretion of the Chair a period of up to 10 minutes may be allocated at each ordinary meeting for members of the public to make representations or to ask questions on matters within the terms of reference of the Area Committee. This period of time may be extended at the discretion of the Chair. No member of the public shall speak for more than three minutes in the Open Forum, except by permission of the Chair.</p> <p>Time – 10 mins</p>	
8			<p>MINUTES</p> <p>To confirm as a correct record the attached minutes of the meeting held on 27 March 2006.</p>	5 - 10
9			<p>LOCAL AUTHORITY APPOINTMENTS TO OUTSIDE BODIES</p> <p>To consider the attached report of the Chief Democratic Services Officer and to agree the nominations to those organisations which fall into the remit of the Area Committee.</p> <p>Time – 5 mins (Council Function)</p>	11 - 20
10			<p>CHAPELTOWN & HAREHILLS INTENSIVE NEIGHBOURHOOD MANAGEMENT INITIATIVE</p> <p>To receive and consider the attached report of the North East Area Manager.</p> <p>Time – 15 mins (Executive Function)</p>	21 - 24
11			<p>AREA FUNCTION SCHEDULES 2006/07</p> <p>To receive and consider that attached report of the Director of Neighbourhoods & Housing and Corporate Services.</p> <p>Time – 15 mins (Executive Function)</p>	25 - 48

Item No	Ward	Item Not Open		Page No
12			<p>COMMUNITY CENTRES</p> <p>To receive and consider the attached report of the Director of Neighbourhoods and Housing.</p> <p>Time – 15 mins (Executive Function)</p>	49 - 62
13			<p>CHAPELTOWN ROAD DEVELOPMENT PLAN</p> <p>To receive and consider the attached report of the North East Area Manager.</p> <p>Time – 15 mins (Executive Function)</p>	63 - 76
14			<p>2006/07 WELL-BEING FUND</p> <p>To receive and consider the attached report of the North East Area Manager.</p> <p>Time – 10 mins (Executive Function)</p>	77 - 88
15			<p>REPORTS OF AREA COMMITTEE WORKING GROUPS</p> <p>To receive and consider the attached report of the North East Area Manager.</p> <p>Time – 10 mins (Executive Function)</p>	89 - 94
16			<p>AREA ACTIONS AND ACHEIVEMENTS PROGRESS REPORT</p> <p>To receive and consider the attached report of the North East Area Manager.</p> <p>Time - 10 mins (Executive Function)</p>	95 - 104
17			<p>GRANT AND FUNDRAISING ADVICE WORKER PROGRESS REPORT</p> <p>To receive and consider the attached report of the North East Area Manager.</p> <p>Time – 5 mins (Executive Report)</p>	105 - 110

Item No	Ward	Item Not Open		Page No
18			<p>AREA COMMITTEE FORUMS - FEEDBACK</p> <p>To receive and consider the attached report of the North East Area Manager.</p> <p>Time – 5 Mins (Executive Function)</p>	111 - 114
19			<p>DATE, TIME AND VENUE OF NEXT MEETING</p> <p>Monday, 4th September 2006 at 4.00 p.m. at Lidgett Methodist Church Hall, North Park Lane.</p> <p>MAP OF TODAYS VENUE</p> <p>Moor Allerton Sports and Social Club, Stonegate Road, LS17 6EL</p>	



Originator: Michael Earle

Tel: (0113) 224 3209

Report of the Chief Democratic Services Officer

North East (Inner) Area Committee

Date: 26 June 2006

Subject: Election of Chair

Electoral Wards Affected:

All

Specific Implications For:

Ethnic minorities

Women

Disabled people

Narrowing the Gap

Council Function

Delegated Executive Function available for Call In

Delegated Executive Function not available for Call In Details set out in the report

EXECUTIVE SUMMARY

This report is submitted to remind Members of the arrangements for the annual election of the Committee Chair.

The nomination(s) received will be reported at the meeting and Members will be requested to elect from amongst themselves a Committee Chair for the 2006/07 municipal year.

1.0 PURPOSE

1.1 The purpose of the report is to explain the arrangements for the annual election of the Chairs of the Area Committees.

2.0 BACKGROUND

2.1 Members will recall that previously, the arrangement was that Chairs of the former Community Involvement Teams (CITs) were appointed either by Council or the Executive Board. In practice, this was done annually at the Annual Council meeting. Where no political party had a majority amongst the elected Members on a particular CIT, the appointment was normally made by the Executive Member for Neighbourhoods and Housing following informal discussions with the parties concerned. Where informal discussions did not result in agreement, the decision rested with the Executive Board (Paragraph 6.1 of the previous CIT Operating Protocol).

3.0 AREA COMMITTEES – ARRANGEMENTS FOR THE APPOINTMENT OF CHAIRS

- 3.1 Article 10 of the Council's Constitution sets out the composition, functions and role of Area Committees.
- 3.2 Paragraphs 10.7 and 10.8 of Article 10 deal with the appointment (election) of Chairs of the Area Committees. It states that the Chairs of Area Committees will be appointed (elected) by the Area Committees themselves. On appointment (election), each Area Committee Chair will automatically be the nominated elected Member representative of that Area Committee on the District Partnership.

4.0 APPOINTMENT OF CHAIR

- 4.1 The Area Committee Procedure Rules, also contained in the Council's Constitution, detail the process whereby Chairs' are appointed (elected). For ease of reference the provisions are reproduced at Appendix 1 to this report. It is important to note :-
- That, with the exception of Independent Members, all nominations have to be submitted via the respective Group Whips;
 - That all nominations have to be received by the Chief Democratic Services Officer no later than one clear working day before the first meeting of the Area Committee at which the election will take place.
- 4.2 The nominations for Chair will be notified to Members at the meeting by the named Governance Services Officer on the front of this agenda.

5.0 RECOMMENDATION

- 5.1 Members are requested to elect from amongst themselves an Area Committee Chair for the 2006 /07 municipal year.

Appendix 1

Area Committee Procedure Rules (Extract)

5.0 APPOINTMENT OF CHAIR

- 5.1 Each Area Committee will elect its own Chair, from amongst the City Councillors eligible to serve on that Committee.
- 5.2 Each Party Group with Members elected within an Area Committee area may put forward a nomination from amongst its Members on the Area Committee to Chair the Area Committee. An Independent Member may also put forward a nomination.
- 5.3 A nomination must be forwarded to the Chief Democratic Services Officer no later than 1 clear working day before the first meeting of the Area Committee (after the Annual Council meeting) each year.¹
- 5.4 The Chief Democratic Services Officer will ensure that nominations and the appointment of the position of Chair are dealt with at the Committee's first meeting of the municipal year.
- 5.5 The Chair will be appointed by overall majority of votes cast by those Members eligible to do so and present at the meeting. If no overall majority is achieved, then the nominee with the smallest number of votes will be eliminated from consideration, and the vote repeated.
- 5.6 Where an overall majority of votes cannot be obtained the Council will appoint a Chair.

¹ A nomination from a Party Group must be forwarded by the Whip of that Group.

This page is intentionally left blank

NORTH EAST (INNER) AREA COMMITTEE

27TH MARCH 2006

PRESENT: Councillor Lancaster in the Chair
Councillors Dowson, Kendall, Lobley,
Rafique and Wadsworth

89 Declarations of Interest

No declarations of interest were declared under this agenda item (see also Minute No 98).

90 Apologies for Absence

Apologies for absence from the meeting were submitted on behalf of Councillors S Hamilton, Harker and Harris.

91 Minutes – 6th February 2006

RESOLVED – That the minutes of the meeting held on 6th February 2006 be confirmed as a correct record.

92 Matters Arising from the Minutes

(a) Carrholms-Crime and Anti-Social Behaviour (Minute No 79(a) refers)
Further to Minute No 68, 5th December 2005, and Minute No 79(a), 6th February 2006, the Chair stated that local residents were still requesting the permanent closure of the ginnel in question, which was a public right of way. The Community Safety Working Group had agreed to security gate the ginnel, subject to the Area Committee agreeing to make the money available for Community Safety initiatives (see Minute No.98).

(b) Area Delivery Plan 2006/07 (Minute No 82 refers)
Further to Minute No 82, 6th February 2006, the NE Area Manager reported that no further comments had been received from Members on the draft Area Delivery Plan 2006/07, and he requested the Committee to formally approve the Plan.

RESOLVED – That the Area Delivery Plan 2006/07, as submitted, be formally approved and adopted.

(c) Well-Being Budget 2005/06 – The Chapel Allerton Guide
(Minute No 83 refers)
The Chair reported that the Chapel Allerton Guide had gone into liquidation, which meant that the £1,600 allocated from the Well-Being Budget 2005/06 could now be utilised for something else.

93 Open Forum

In accordance with the powers contained in the Area Committee Procedure Rules, the Chair reminded the meeting that there was an opportunity at every ordinary meeting of an Area Committee for members of the public to ask questions or make representations on matters within the terms of reference of

the Area Committee. On this occasion, no member of the public wished to speak.

94 Youth Service – 2005/06 Achievements and Plans for 2006/07

The Director of Learning and Leisure submitted a report outlining the performance of the Youth Service in the Committee's area during 2005/06 and a draft action plan for the area for 2006/07.

Neil Bowden, Youth Services, attended the meeting and responded to Members' queries and comments. In brief summary, the main points of discussion were:-

- The number of new volunteers who had expressed an interest in getting involved in youth work;
- The links between the draft Youth Service action plan and the Area Delivery Plan 2006/07;
- It was suggested that some examples of 'Healthy Living' initiatives should be included in the final action plan;
- The need to encourage and develop existing senior youth club members as potential future Youth Leaders;
- Possible variation to the hours of operation of youth clubs and Outreach Workers in an effort to cater for and reach out to young people who tended to stop out later than traditionally had been the case;

RESOLVED –

- (a) That the report, and the progress made by the Youth Service in achieving its 2005/06 targets, be noted;
- (b) That the proposals contained in the Youth Service NE Inner Area Plan 2006/07 be endorsed

95 Integrated Waste Strategy for Leeds 2005/2035

At the request of the Director of City Services, this item was withdrawn from the agenda (Agenda Item 9 refers), to be re-submitted at a later date following public consultation on the proposals.

96 NE District Partnership Priority Neighbourhood – Chapeltown

The NE Area Manager submitted a report outlining the priority neighbourhood partnership arrangements established by the NE District Partnership for the Chapeltown area, and proposals relating to the Intensive Neighbourhood Management initiative and the Safer and Stronger Communities Fund.

RESOLVED -

- (a) That the progress made by the District Partnership and the IMPaCT group to tackle deprivation in Chapeltown be noted;
- (b) That the proposals for the Intensive Neighbourhood Management initiative for Chapeltown and Harehills also be noted

97 Chapeltown Community Centre Action Group (CCCAG) – Deputation to Council, 28th February 2006

The NE Area Manager submitted a copy of his report, previously considered by the Executive Board on 22nd March 2006, relating to issues surrounding

the CCCAG deputation to Council on 28th February 2006 regarding their request for a new Community Centre in Chapeltown to replace the now demolished Chapeltown Community Centre.

RESOLVED –

- (a) That the report be noted;
- (b) That the Committee undertake a review of the community provision in the Chapeltown area, including the proposals of CCCAG, taking into account the principles previously approved by the Executive Board, the consultants work on the Chapeltown Road Development Plan, the land requirements of the planned new Joint Service Centre and existing community provision in the area.

98 Well-Being Fund 2005/06 – 2006/07

The NE Area Manager submitted a report regarding the Committee's capital and revenue Well-Being Budgets 2005/06, and setting out the recommendations of the Well-Being Working Group in respect of applications for funding in both 2005/06 and 2006/07.

The Chair suggested that in 2006/07, a separate sum should be ring-fenced in respect of groups such as MAECare, MENA and Roundhay CARE, in respect of events/projects, as opposed to core funding costs, which the Committee couldn't afford. It was agreed that this idea should be the subject of further discussion at the Well-Being Working Group.

RESOLVED -

- (a) That the report be noted, including the Small Grants approved under delegated powers since the last meeting
- (b) That the following decisions be taken in respect of the recommendations of the Working Group regarding the 2005/06 applications for funding before the Committee today for consideration:

Revenue – Large Grants

- (i) Moor Allerton Elderly Care (MAECare) - £6,126 – Refused
- (ii) Meanwood Valley Urban Farm –Holiday Playschemes - £8,000 – Approved
- (iii) Harehills Irish Music Arts Programme - £15,000 – Refused
- (iv) New World Steel Orchestra - £3,000 – Approved
- (v) Leeds REACH - £6,000 – Approved
- (vi) 2 Hills Motorcycle Project - £1,932 – Approved
- (vii) Churches Together in Roundhay - £1,500 – Approved
- (viii) Leeds Young Authors - £15,000 –Refused
- (ix) Learning and Leisure Department – Mini Breeze Event - £6,000 – Approved, subject to further discussions regarding the event venue
- (x) HOST Media Centre – ‘Developing New Media’ Project - £31,965 – Deferred pending the receipt of further information

Capital – Large Grants

- (i) Community Safety – Alleys and Ginnels Initiative - £75,000 – Approved
 - (ii) Learning and Leisure Department – Meanwood Park Environmental Improvements - £39,481 – Approved
 - (iii) St Andrew's, Roundhay UFC – Community Landscaping Project - £12,500 – Approved
 - (iv) Groundwork Leeds – Potternewton Park - £5,000 – Approved, subject to confirmation of a successful bid to Green Leeds
- (c) That the revised application forms for adoption in 2006/07 be approved
- (d) That subject to final confirmation of the level of 2006/07 Well-Being Fund allocations, the commissioning approach to the allocation of funds in 2006/07, as outlined in the report, be approved
- (e) That the following decisions be taken in respect of projects/commitments/ applications to be funded from the 2006/07 Well-Being Fund allocation:
- (i) Community Safety/NE Area Management Team – Crime reduction and 'crime and grime' initiatives - £37,192 – Approved
 - (ii) Grant and Fundraising Advice Worker - £37,528 – Approved
 - (iii) Community Action Service Team (CAST) - £2,720 - Approved
 - (iv) 'About Leeds' Civic Newspaper - £2,500 – Approved, but only on condition that all other Area Committees also agree to contribute the same amount
 - (v) Learning and Leisure Department – site-based community gardeners - £35,600 – Refused
 - (vi) Small Grants Fund - £10,000 in 2006/07 – Approved
 - (vii) NE Area Management Team – Forum consultation/publicity - £5,000 in 2006/07 – Approved.

(Councillors Kendall and Lobley declared personal interests in this item in their capacity as members of Roundhay Care and Councillor Lancaster also declared a personal interest in her capacity as a member of MENA).

99 Well-Being Fund 2005/06 – Project Progress Report

The NE Area Manager submitted a report updating Members regarding progress on projects previously grant aided by the Committee.

RESOLVED – That the report be noted.

100 Area Committee Working Groups

The NE Area Manager submitted a report outlining the main issues discussed at recent meetings of the Community Safety, Youth Issues and Well-Being Fund Working Groups.

A Member raised the issue of at least two Members being present at Working Group meetings. The Clerk reminded the Committee that when it had agreed to establish Working Groups, it had also been decided that Ward colleagues could substitute for a fellow Member unable to attend a Working Group meeting, and really it was up to Members to ensure that this system worked.

RESOLVED – That the report be noted.

101 Area Actions and Achievements – Progress Report

The NE Area Manager submitted a report updating Members on the actions and achievements of both the Area Committee and the Area Management Team and the work of the District Partnership.

The NE Area Manager reported that £10,000 had now been approved by the Asset Management Group from the Town and District Centre Fund for a feasibility study in respect of the Oakwood Area (Paragraph 5 refers).

Members were also reminded about the third District Partnership Conference planned for 22nd May, 10.00 am to 2.00 pm at St Gemma's. Invitations would be sent out shortly.

RESOLVED – That the report be noted.

102 Area Committee Forums – Feedback

RESOLVED – That the notes of the Chapel Allerton Village Forum meeting held on 8th February 2006 be received and noted.

103 Dates, Times and Venues of Meetings 2006/07

RESOLVED – That the following dates be approved for meetings in the 2006/07 municipal year, all to commence at 4.00 pm (venues to be advised):-

Monday 26th June 2006
Monday 4th September 2006
Monday 16th October 2006
Monday 4th December 2006
Monday 5th February 2007
Monday 26th March 2007

The meeting concluded at 5.50 pm.

This page is intentionally left blank



Agenda Item:
Originator: Andy Hodson
Tel: 224 3208

Report of the Chief Democratic Services Officer

North East (Inner) Area Committee

Date: 26th June 2006

Subject: Local Authority Appointments to Outside Bodies

Electoral Wards Affected:

Specific Implications For:

Ethnic minorities

Women

Disabled people

Narrowing the Gap

Council Function

Delegated Executive Function available for Call In

Delegated Executive Function not available for Call In Details set out in the report

EXECUTIVE SUMMARY

This report outlines the procedures for Council appointments to outside bodies, and the Committee are requested to consider and appoint to those bodies listed at Appendix 2 to the report.

1.0 Purpose of this Report

1.1 This report outlines the Area Committee's role in relation to Elected Member Appointments to Outside Bodies and asks the Committee to :

- Agree the nominations to those organisations which fall to the Committee to make an appointment to.

2.0 Background

2.1 In April 2004 Full Council agreed that in future Elected Member appointments to Outside Bodies should be undertaken by a constituted body of Elected Members and that appointments to all outside bodies should, where appropriate, be made with due regard to proportionality within the law.

- 2.2 Attached at Appendix 1 is the agreed Appointment Procedure¹ that has been adopted by Full Council. The procedure addresses previous concerns raised by Elected Members relating to proportionality; introduces appointment categories; and places responsibility for appointment clearly with Elected Members through both through this Committee and the Member Management Committee.
- 2.3 The **Member Management Committee** has responsibilities for Council Appointments to Outside Bodies and for exercising decision making in the following areas:
- Considering requests from all Outside Organisations seeking Elected Member representation
 - Determining the category of appointment which will govern which Committee will make the appointments
 - Making Elected Member appointments to Outside Bodies within the Strategic and Key Partnership category.
- 2.4 Full Council has agreed that due to the large number of organisations seeking Council representation, appointments within the Community and Local Engagement Category will be considered and approved by Elected Members serving on the relevant **Area Management Committee**.
- 2.5 In July 2004 the Member Management Committee met to consider allocation of appointments to each Area Committee. Attached at Appendix 2 are those that have been determined should be made by this Committee.
- 2.6 One of the delegated Member appointment functions which Area Committees have been asked to exercise is making Elected Member appointments to the Boards of Housing Management Arms Length Management Organisations. The Member Management Committee resolved that in making such appointments Area Committees should seek to:
- Identify Board Members with appropriate skills and experience (and, following the whole Council Elections in May 2004, where possible allow for existing Board Members to be retained;) and
 - Reflect the balance of political representation from within the Committee's area;
- 3.0 The Appointment Procedure - Community and Local Engagement Category**
- 3.1 The Area Committee must first consider whether it is appropriate for an appointment to be of a specific office holder² either by reference, if this is available, to the constitution of the outside body concerned or in the light of any other circumstances as determined by the Area Committee. Such appointments will then be offered on this basis.
- 3.2 Nominations will then be sought for the remaining places, having regard to trying to secure an overall allocation of places which reflects the proportion of Members from each Political Group on the Area as a whole.

¹ This Procedure is now incorporated into the Council's Constitution

² For example it may be considered necessary or otherwise appropriate to appoint a specific Ward Member

- 3.3 All appointments are subject to annual change unless otherwise stated in the constitution of the external organisation. Each appointment (including in-year replacements) runs for the municipal year, ending at the next Annual Council Meeting.
- 3.4 Elected Members³ will fill all available appointments but it is recognised that Party Groups may not wish to take up vacancies which are made available to them. In such circumstances vacancies will be notified to the Area Committee and agreement sought as to whether the vacancy will be filled.
- 3.5 A vacancy occurring during the municipal year will normally be referred to the Area Committee for an appointment to be made, having regard to the principles as described above.
- 3.6 Area Management Committees may review the list of organisations to which they are asked to make appointments at any time and make recommendations to the Member Management Committee.

4.0 RECOMMENDATIONS

- 4.1 The Area Committee is asked to confirm the nominees to work with the Outside Bodies identified in the Schedule at Appendix 2, having regard to the Appointment Procedure outlined in this report and detailed at Appendix 1.

This page is intentionally left blank

APPOINTMENTS TO OUTSIDE BODIES PROCEDURE RULES

1.0 Scope

- 1.1 These Procedure Rules relate to those external organisations and partnerships (referred to as *Outside Bodies*) which have requested the Council to appoint an Elected Member (or suitable nominee) to them.
- 1.2 For the avoidance of doubt, these Procedure Rules do not apply to appointments to Joint Committees/authorities which are reserved to Council. These are listed separately in Part Three (Section 1) of the Constitution - Responsibility for Local Choice Functions.
- 1.3 Additionally it is recognised that, often at a local level, individual Elected Members may be personally approached to attend meetings of a variety of organisations in their personal capacity rather than in their capacity as a Councillor. Such instances are not covered within the scope of these Procedure Rules

2.0 Determination of Outside Bodies to which an Appointment should be Made

- 2.1 The Chief Democratic Services Officer will maintain a list of all Outside Bodies which have notified the Council of a request to appoint an Elected Member to them.
- 2.2 Each year the Member Management Committee will review the list of notified Outside Bodies and will determine whether the Council should make/continue to make an appointment to those bodies.
- 2.3 Determination will be based on one or more of the following criteria being met:
 - the proposed appointment is a statutory requirement;
 - the proposed appointment would be consistent with the Council's policy or strategic objectives; and/or
 - the proposed appointment would add value to the Council's activities.
- 2.4 Requests to make an appointment received after such an annual review will be similarly referred to the Member Management Committee for determination by reference to the same criteria.

3.0 Determination of how an Appointment should be made

- 3.1 Where an organisation is deemed to have met one or more of these criteria, the Member Management Committee will allocate it into one of the following categories.
 - **Strategic and Key Partnerships** – participation contributes to the Council's strategic functions, priorities and community leadership role.
 - **Community and Local Engagement** – not necessary to fulfil strategic or key partnership role but, nonetheless, beneficial in terms of leading, engaging and supporting the community from an area or ward perspective

Appointments to Outside Bodies Procedure Rules

- 3.2 Where an Outside Body has been categorised as **Strategic and Key Partnership**, appointment to it will be made by the Member Management Committee.
- 3.3 Where an Outside Body has been categorised as **Community and Local Engagement**, appointment to it will be made by the appropriate Area Committee.
- 3.4 Where it is not clear as to which particular Area Committee should make an appointment, the Member Management Committee will refer the request to the relevant Area Committee Chairs who will determine which is the appropriate Area Committee to make the appointment. This will be reported to the next meeting of the Area Committee.

4.0 The Appointment Procedure

Strategic and Key Partnerships

- 4.1 The Member Management Committee will first consider whether it is appropriate for an appointment to be of a specific office holder¹ either by reference to the constitution of the outside body concerned or in the light of any other circumstances as determined by the Member Management Committee. Such appointments will then be offered on this basis.
- 4.2 Nominations will then be sought for the remaining places. The Member Management Committee will have regard to the principle of securing an overall allocation of places which reflects the proportion of Members from each Political Group on the Council as a whole.
- 4.3 All appointments are subject to annual change unless otherwise stated in the constitution of the external organisation. Each appointment (including in-year replacements) runs for the municipal year, ending at the next Annual Council Meeting.
- 4.4 Elected Members² will fill all available appointments but it is recognised that Party Groups may not wish to take up vacancies which are made available to them. In such circumstances vacancies will be notified to the Member Management Committee and agreement sought as to whether the vacancy will be filled
- 4.5 A vacancy occurring during the municipal year will normally be referred to the Member Management Committee for an appointment to be made, having regard to the principles as described above.
- 4.6 The Director of Legal and Democratic Services will have Delegated authority to make an appointment in the following circumstances:

¹ For example it may be considered necessary or otherwise appropriate to appoint a specific Executive Board Member

² Section 249 Local Government Act 1972 states that Aldermen and Honorary Freemen may attend and take part in civic ceremonies but do not have the right to attend Council/committee meetings or receive any allowances or payments under a Members Allowance Scheme. This establishes the principle that such persons should not to be treated as Councillors, and therefore cannot be appointed to outside bodies in place of a Councillor if the request from an organisation is for a Councillor

- (i) where an appointment has been agreed by the Member Management Committee as a Whips nominee and the appropriate group Whip subsequently submits a nomination;
- (ii) where a group Whip wishes to replace a Member previously approved by the Member Management Committee with another Member of the same group; and/or
- (iii) where an organisation requires an appointment prior to the next meeting of the Member Management Committee, subject to this appointment being agreed by all Members of the Member Management Committee.

That any instances of this delegation being used be reported to the next meeting of the Member Management Committee

Community and Local Partnerships

- 4.7 The Area Committee will first consider whether it is appropriate for an appointment to be of a specific office holder³ either by reference to the constitution of the outside body concerned or in the light of any other circumstances as determined by the Area Committee. Such appointments will then be offered on this basis.
- 4.8 Nominations will then be sought for the remaining places, having regard to trying to secure an overall allocation of places which reflects the proportion of Members from each Political Group on the area as a whole.
- 4.9 Elected Members⁴ will fill all available appointments but it is recognised that Party Groups may not wish to take up vacancies which are made available to them. In such circumstances vacancies will be notified to the Area Committee and agreement sought as to whether the vacancy will be filled.
- 4.10 A vacancy occurring during the municipal year will normally be referred to the Area Committee for an appointment to be made, having regard to the principles as described above.
- 4.11 Area Management Committees may review the list of organisations to which they are asked to make appointments at any time and make recommendations to the Member Management Committee.
- 4.12 The Director of Legal and Democratic Services will have Delegated authority to make an appointment where an organisation requires an appointment prior to the next meeting of the relevant Area Committee, subject to all Members of that Area Committee being consulted on the proposals.
- 4.13 That any instances of this delegation being used be reported to the next meeting of the relevant Area Committee

³ For example it may be considered necessary or otherwise appropriate to appoint a specific Ward Member

⁴ Section 249 Local Government Act 1972 states that Aldermen and Honorary Freemen may attend and take part in civic ceremonies but do not have the right to attend Council/committee meetings or receive any allowances or payments under a Members Allowance Scheme. This establishes the principle that such persons should not to be treated as Councillors, and therefore cannot be appointed to outside bodies in place of a Councillor if the request from an organisation is for a Councillor

Support for Elected Member Appointees To External Organisations

Lead officer: A lead officer will be identified by the Chief Democratic Services Officer in consultation with the relevant Director for all relevant appointments in the Strategic and Key Partnerships category .

This officer will work closely with the appointed Member(s) to provide briefings and support. Further advice will also be offered by the Chief Finance Officer and/or the Chief Legal Services Officer as appropriate.

Briefings: For organisations in the Community and Local engagement category, a lead officer will not be allocated unless the Director and/or relevant Executive Member for the service area deem that this will be beneficial. However, the representative may still seek support and briefings from Council officers.

Induction: Partner/external organisations are expected to provide an induction into their affairs for newly appointed Council representatives. In the case of Strategic and Key Partnership Category appointments it is the lead officer's responsibility to ensure that an induction is arranged.

Area Committee Appointments to Outside Bodies (North East Inner)

Outside Body	Charity /Trust	No of Places	Review Date	No of places to review	Current appointees	Cllr Y/N	Review Period	Group
Community Action For Roundhay Elderly	Yes	1	Jun-06	1	Valerie Kendall	Y	Annual	
Chapelton CAB		1	Jun-06	1	Sharon Hamilton	Y	Annual	
Police Community Forum (Chapelton North)			Jun-04		Vacancy	Y	Annual	
			Jun-04		Eileen Moxon	Y	Annual	
			Jun-04		Vacancy	Y	Annual	
			Jun-04		Vacancy	Y	Annual	
North East Homes ALMO	No	3	Jun-06	3	Brenda Lancaster	Y	1 Year	
			Jun-06		Jane Dowson	Y	1 Year	
			Jun-06		Paul Wadsworth	Y	1 Year	

Places held pending review	5		
Places currently filled beyond June 05	0		
Number of places to fill	5		
Number of Members in the Committee Area	9	Percentage of Members on the Committee	Notional Places Allocated
Labour	3	33	to be agreed

Area Committee Appointments to Outside Bodies (North East Inner)

Outside Body	Charity /Trust	No of Places	Review Date	No of places to review	Current appointees	Cllr Y/N	Review Period	Group
Liberal Democrat		3			33		to be agreed	
Conservative		3			33		to be agreed	
<i>Other to list</i>								
Total		9						5

Report of the North East Area Manager

North East (Inner) Area Committee

Date: 26th June 2006

Subject: Chapeltown & Harehills Intensive Neighbourhood Management Initiative

<p>Electoral Wards Affected:</p> <p>Chapel Allerton</p>	<p>Specific Implications For:</p> <p>Ethnic minorities <input type="checkbox"/></p> <p>Women <input type="checkbox"/></p> <p>Disabled people <input type="checkbox"/></p> <p>Narrowing the Gap <input checked="" type="checkbox"/></p>
--	---

<p>Council Function <input type="checkbox"/></p>	<p>Delegated Executive Function available for Call In <input checked="" type="checkbox"/></p>	<p>Delegated Executive Function not available for Call In Details set out in the report <input type="checkbox"/></p>
--	---	--

Executive Summary

This report provides an update to the Area Committee on the Intensive Neighbourhood Management initiative in the Chapeltown area and provides details of the activities and projects being developed within the area, addressing predominantly issues of the environment, crime and worklessness.

Background Information

1. The Area Committee received a report on the development of the Intensive Neighbourhood Management (INM) initiative in Chapeltown at its March 2006 meeting. The INM programme is designed to improve neighbourhoods with a degraded environment and streetscene, high crime levels and fear of crime, anti-social behaviour, poor housing conditions and a high number of empty properties.
2. As neighbourhoods in the 3% poorest areas of England, Chapeltown, together with parts of Harehills, are eligible to receive the following funding from the Safer and Stronger Communities Fund: Neighbourhood Element and Safer, Cleaner and Greener Allocation.

Financial Year	Revenue – Neighbourhood Element
2006/07	£ 223,460
2007/08	£ 276,720
2008/09*	£ 223,460
2009/10*	£ 138,360
Total	£ 862,000

*Year 3 and 4 funding is subject to confirmation in the 2007 Spending Review.

Financial Year	Capital - Safer, Cleaner and Greener Allocation
2006/07	£ 160,500
2007/08	£ 200,500
Total	£ 361,000

3. This report provides the Area Committee with an update on the activities and projects being developed, under the key themes of environment, crime and worklessness.

INM Activities in Chapeltown and Harehills

Neighbourhood Management Co-ordination

4. The Neighbourhood Manager will be recruited to work on developing and delivering the INM programme over the next 4 years. The post holder will provide overall management and ensure co-ordination between the different strands of the programme. In addition to this, s/he will oversee the monitoring and improvement of service delivery in the area through, amongst other means, engaging with the community.
5. A Project Administrator post will also be recruited to support the programme and monitor performance. Both of the posts are being advertised extensively in the locality to encourage as many local residents to apply as possible. Appointments to these posts are expected to be made in July 2006. The Area Management Team are currently examining options for the office base of the Neighbourhood Management Team, ensuring that the location is as central to the INM area as possible.

Community Caretaking Service

6. A team of Community Caretakers, to be known as the Chapeltown Environmental Pride Team and dedicated to Chapeltown will work to address environmental issues in the area. The team will replace the existing CAST service within the area, having enhanced skills to address issues that CAST could not. Other parts of the North East Leeds Inner Area will also receive a new Environmental Pride Team (see maps attached).
7. The team of three has been recruited from local unemployed people and are currently going through a 6 week training course. Training will cover a wide range of basic skills including carpentry, brick-laying, horticulture and customer service. It is anticipated that the Chapeltown Environmental Pride Team will be on the ground, delivering the service, by August 2006.

Environmental Enforcement

8. A new Environmental Enforcement Officer post is being recruited to enable a fast response to environmental problems and to make an immediate impact by focussing on household fly tipping, litter clearance notices, tackling waste in gardens and derelict properties and ensure that statutory undertakers maintain their land. The post is expected to be filled by August 2006.

Physical Environmental Enhancements

9. It is planned for visible on-street environmental improvements will be carried out at the following sites:
 - Woodland Mount
 - Junction of Shepherds Lane and Markham Avenue
 - Sholebroke Mount shopping parade.

Local residents are to be consulted on the plans before construction begins.

Community Involvement

10. Local voluntary, community and faith organisations will be facilitated over two days to discuss and develop a community development strategy for the INM. Following this, residents and local community groups will be invited to deliver key projects and activities.
11. An early action under this theme will be a summer youth cohesion event which will bring together all the youth groups in Chapeltown for a music and sports event which they will develop and run themselves.

Intensive Family Support

12. This project will help to bring together a multi-disciplinary team that can co-ordinate services to tackle barriers to good citizenship for families with complex problems, in particular anti-social behaviour by young people, and will fund activities such as parenting skills or anger management classes. It is aimed at contributing to the well-being of both the families involved and the wider community.

Tackling Barriers to Employment

13. A workshop was held in April 2006 for statutory, voluntary and community organisations working with communities in the Chapeltown area to tackle barriers to entering training or employment. The delegates agreed that they would be able to offer more effective support to residents if all their services were mapped and this was available to service providers as well as residents. The mapping project is nearly complete and will be published in accessible formats by September 2006.

Community Safety Projects

14. Ginnels and alleys will be gated and fenced so that only residents and services will have access, therefore reducing the opportunity for anti-social behaviour and crime to be committed in the ginnels or at properties adjacent to them. The priority ginnels are: Gathorne Terrace / Bankside Street, Louis Street / Louis Grove / Leopold Gardens, Back Hill Top Mount and Back Pasture Road.
15. Damaged or missing street signs will be repaired or reinstated to assist residents, visitors and services to navigate around Chapeltown. A path with a blind bend will be straightened to improve feelings of personal safety and remove a site for criminal activity to take place.

Monitoring

16. Arrangements have been put into place to monitor quarterly the outputs of all the projects within the INM initiative, in line with requirements for the Local Area Agreement. Each delivery organisation will sign a Project Delivery Statement, detailing reporting requirements against set outputs.
17. The quarterly reports will be collated by the Neighbourhood Manager and forwarded to the central SSCF monitoring team within Leeds City Council. Update reports will be submitted to the District Partnership and Area Committee on a regular basis.

Recommendations

18. Members are requested to note progress on Intensive Neighbourhood Management in Chapeltown.

Report of the North East Area Manager

North East (Inner) Area Committee

Date: 26th June 2006

Subject: Area Function Schedules 2006/07

Electoral Wards Affected:

Chapel Allerton
Moortown
Roundhay

Specific Implications For:

Ethnic minorities
Women
Disabled people
Narrowing the Gap

Council
Function

Delegated Executive
Function available
for Call In

x

Delegated Executive
Function not available for
Call In Details set out in the
report

Executive Summary

This report provides Members with a copy of the area function schedule report that was presented to the Executive Board on 14th June 2006. It contains global budget information for each delegated function in appendix 2 and in appendix 3, budget information at the area level.

Background Information

1. In June 2004 the Council established Area Committees and set out arrangements under which their functions could be exercised. Each year, the Executive Board agrees the budgets available for the delegated functions. The attached report is a copy of the area function schedule 2006/07 report that was agreed by the Executive Board on 14th June 2006.
2. Members are requested to particularly note the initial function schedule for Community Centres, the subject of a separate report to this Area Committee meeting.

Recommendations

3. Members are requested to note the attached report and schedules.



APPENDIX 1

Agenda item:

Originator: Martyn Stenton

Tel: 39 50647

Report of the Directors of Neighbourhoods and Housing and Corporate Services

Executive Board

Date: 14th June 2006

Subject: Area Function Schedules 2006/07

Electoral wards affected:
All

Specific implications for:

Ethnic minorities

Women

Disabled people

Narrowing the gap

Eligible for call In

Not eligible for call in
(details contained in the report)

EXECUTIVE SUMMARY

This report covers updated Area Function Schedules, detailing the budgets available for delegated services for 2006/07. It also includes an initial Area Function Schedule for Community Centres and suggests the ones currently vested with Neighbourhoods and Housing formally become the responsibility of the Area Committees from 1st July 2006.

1.0 Purpose of this report

1.1 The report outlines the Area Function Schedules for 2006/07 and seeks Executive Board endorsement for them.

2.0 Background information

2.1 In June 2004 the Council established Area Committees and set out arrangements under which their functions could be exercised. Annually, each Area Committee is required to prepare an Area Delivery Plan for endorsement by the Executive Board after the Council's budgets have been set. Also, each year the Executive Board agrees the budgets available for the delegated functions.

2.2 The first Executive Functions were delegated to the Area Committees in September 2004 and cover services relating to community safety, streetscene and children and young people.

- 2.3 The Council also gave Area Committees a responsibility to promote the social, economic and environmental well being of their areas. A well being budget was delegated to the Committees to support this function. It covered a three year capital allocation and an annual revenue allocation. Both allocations are based on the population of the area and deprivation indicators.
- 2.4 At Executive Board in March 2006 Members gave support for the staged transfer of responsibilities for community centres in 2006/07. This report includes an initial Area Function Schedule for the centres currently vested with Neighbourhoods and Housing. It is anticipated that a further Area Function Schedule incorporating centres currently vested with Learning and Leisure will be reported to the Board later in the year.

3.0 Area Function Schedules for 2006/07

- 3.1 Schedules, detailing the budgets available for delegated services for 2006/07, are attached as Appendix One of this report. They cover the following functions:
- Youth Service
 - Community Centres
 - CCTV
 - Neighbourhood Wardens
 - Waste Management – Recycling Banks
 - Public Conveniences
 - Well Being – Revenue and Capital
- 3.2 In addition, responsibility for the management of Police Community Support Officers (PCSO's) will also be part of the delegation of Area Functions for 2006/07.
- 3.3 Subject to Executive Board approval of the delegated budgets, information will be provided to Area Management Team to allow them to report budget information to each of the Area Committees alongside any other resources available.
- 3.4 The Authority to exercise these functions will continue to be held concurrently by the Executive Board, Area Committees and relevant Directors (within their scheme of delegated authority). Any proposed changes to area committee budgets relating to these services would need to be made in consultation with the relevant service Director(s) and with the agreement of the Area Committee and Executive Board where appropriate.

4.0 Implications for council policy and governance

- 4.1 The functions described in this report and the recommendations fit with existing Council policy and governance arrangements.

5.0 Legal and resource implications

- 5.1 There are no new legal or resource implications arising from the contents of this report.

6.0 Recommendation

- 6.1 Executive Board is asked to:
- Endorse the updated Area Function Schedules for delegated budgets for 2006/07, and

- Endorse the initial Area Function Schedule for Community Centres currently vested with Neighbourhoods and Housing and agree that they formally become the responsibility of the Area Committees from 1st July 2006

This page is intentionally left blank

Area Function Schedules 2006/07



Area Function Schedules Index

<i>Children & Young People</i>	Youth Service	Pages 3 - 4
<i>Community Facilities</i>	Community Centres	Pages 5 - 6
<i>Community Safety</i>	CCTV	Pages 7 - 8
	Neighbourhood Wardens	Pages 9 - 10
<i>Streetscene</i>	Waste Management – Recycling Banks	Pages 11 - 12
	Public Conveniences	Pages 13 - 14
<i>Well Being</i>	Revenue & Capital	Pages 15

AREA FUNCTION SCHEDULE

DESCRIPTION OF FUNCTION:		Youth Service	
<p><i>The delivery of Youth Service area based programmes in respect of: -</i></p> <ul style="list-style-type: none"> - <i>centre based youth work</i> - <i>detached youth work</i> - <i>Connexions project work with individuals and small groups</i> 			
EXECUTIVE MEMBER(S) PORTFOLIO:			
Support Executive Members for Children's Services			
RESPONSIBLE DIRECTOR(S):			
Director of Learning and Leisure and Director of Childrens Services			
MINIMUM SERVICE EXPECTATIONS			
<p>To contribute to the achievement of an improvement in the Council's overall 'reach' target for Youth Services in respect of young people aged 13-19.</p> <ul style="list-style-type: none"> • Ensure appropriate targeting of resources to achieve maximum coverage of <ul style="list-style-type: none"> - The key local communities to be prioritised for youth work - The particular social issues of the area to be tackled - Curriculum priorities within the area • Ensure services provided are in accordance with the Council's Youth Service policy, together with any national expectations or targets upon which the associated Youth Service funding is based. <p>The above minimum standards also relate to services provided through 'contracting' arrangements with voluntary organisations in operation in some parts of the city.</p>			
CURRENT AND TARGET PERFORMANCE			
Issue/Performance Indicator(s)	2005/06	2006/7	
Youth Service – Number of Clients			
The level of "reach" into the resident 13 – 19 population	Result 15,321	Target	15,515
TOTAL RESOURCES AVAILABLE ON AN AREA BASIS			
Revenue: 2006/07 £3,435k net expenditure (2005/06 £3,308k net expenditure). This is subject to a review of how best the Youth Service can more fully and appropriately report, at area level, on achievements and outcomes.			
AGREED BY THE EXECUTIVE BOARD:			
Date: June 2006			

AREA FUNCTION SCHEDULE

FUNCTION:	Youth Service
Description of what the delegated budget represents	
Area full and part time youth workers, Connexions Youth (fully funded by grants) and Youth contracts with the Voluntary sector.	
Details of the service elements that have not been delegated and the reason why they were not delegated	
<ol style="list-style-type: none"> 1. Central functions such as training, quality assurance, service planning and performance. 2. City Wide projects, particularly those externally funded. 3. Central senior management and administration. <p>None of these functions can be monitored on an area basis.</p>	
Description of the formula used for apportioning budgets to each area	
50% population, 50% targeted	
Reasons why this particular formula was selected	
<ol style="list-style-type: none"> 1. In line with previous CIT approach and Closing the Gap policy. 2. National expectations for Youth Service to offer a targeted service nested within a universal service. 3. Key aim of Youth Service is to support socially excluded young people. 	
Breakdown of the total budget delegated	
	£000s
Expenditure Type	
Employee Costs	3,692,600
Premises Costs	
Supplies & Services Costs	
Transportation Costs	
Capital Costs	
Gross Expenditure	3,692,600
Income	257,370
Net Budget	3,435,230

AREA FUNCTION SCHEDULE

Note: This is an initial Area Function Schedule for the centres currently vested with Neighbourhoods and Housing. A further Function Schedule will be reported to Executive Board later in 2006/07 incorporating the centres to be transferred from Learning and Leisure.

DESCRIPTION OF FUNCTION: Community Centres		
Responsibility for a portfolio of community centres vested with the Neighbourhoods and Housing Department. This covers overseeing revenue budgets, operational arrangements and the use of the centres, agreeing and implementing a schedule of charges and discounts for directly managed centres and making asset management and investment proposals to ensure the portfolio is sustainable and meets local needs.		
EXECUTIVE MEMBER(S) PORTFOLIO:		
Executive Member – Neighbourhoods and Housing		
RESPONSIBLE DIRECTOR(S):		
Director of Neighbourhoods and Housing		
MINIMUM SERVICE EXPECTATIONS <i>(to be applicable to all Area Committee areas)</i>		
Operation of a portfolio of community centres.		
CURRENT AND TARGET PERFORMANCE		
Issue/Performance Indicator(s)	2005/6	2006/7
	Result n/a	Target n/a
TOTAL RESOURCES AVAILABLE ON AN AREA BASIS		
Revenue 2006/07: £532,000		
AGREED BY THE EXECUTIVE BOARD:		
Date: June 2006		

AREA FUNCTION SCHEDULE

FUNCTION:	Community Centres
Description of what the delegated budget represents	
Revenue costs associated with the operation of the community centres.	
Details of the service elements that have not been delegated and the reason why they were not delegated	
Non-controllable capital asset charges. Building insurance costs. These elements cannot be effectively monitored or controlled at an area level.	
Description of the formula used for apportioning budgets to each area	
Budgets apportioned based on revenue figures for centres in each area.	
Reasons why this particular formula was selected	
Suits this function and allows Area Committees to control costs for their portfolio of centres.	
Breakdown of the total budget delegated	
	£000s
Expenditure Type	
Rates	64
Rental Support	164
Supplies and Services	5
Caretaking	375
Premises	211
Management and Supervision charges	53
Gross Expenditure	872
Income from Centre Rentals	-164
Income	-176
Net Budget	532

AREA FUNCTION SCHEDULE

DESCRIPTION OF FUNCTION:		Leeds Community Safety – CCTV	
<p>The reduction of crime and disorder via LeedsWatch by preventing and detecting crime in the areas where CCTV cameras operate. CCTV provides reassurance to communities within the target areas thereby improving the quality of life for people in those areas. LeedsWatch works with West Yorkshire Police and other Council Services to target crime reduction activity in high victimisation areas thus taking a co-ordinated approach to reducing anti social behaviour and crime across the target areas.</p>			
EXECUTIVE MEMBER(S) PORTFOLIO:			
Executive Member – Neighbourhoods and Housing			
RESPONSIBLE DIRECTOR(S):			
Director of Neighbourhoods and Housing			
MINIMUM SERVICE EXPECTATIONS <i>(to be applicable to all Area Committee areas)</i>			
<ul style="list-style-type: none"> • Provide 24 hour 365 days a year monitoring of CCTV in areas of operation. • Contribute to reducing the fear of crime by facilitating the apprehension and prosecution of offenders and assisting in preventing and aiding detection of crime committed in public areas where CCTV in areas of operation. 			
CURRENT AND TARGET PERFORMANCE			
Issue/Performance Indicator(s)	2005/6	2006/7	
LeedsWatch provides a 24 hours, 365 days monitoring service across the city where cameras are in operation. The service has to meet a number of specific targets as defined by different funding streams and agreements, e.g. NRF targets are specific to NRF areas.	Result	Target	
TOTAL RESOURCES AVAILABLE ON AN AREA BASIS			
Revenue 2006/07: Net Expenditure £605,500, (2005/06 Net Expenditure £551,890).			
AGREED BY THE EXECUTIVE BOARD:			
Date: June 2006			

AREA FUNCTION SCHEDULE

FUNCTION:	Leeds Community Safety – CCTV
Description of what the delegated budget represents	
All costs associated with fixed camera locations, e.g. staffing, monitoring and transmission costs.	
Details of the service elements that have not been delegated and the reason why they were not delegated	
Central management/project development and maintenance contracts (which are city wide). Mobile CCTV retained and is city wide.	
Description of the formula used for apportioning budgets to each area	
Budgets apportioned according to where cameras are actually located - fixed costs.	
Reasons why this particular formula was selected	
Delegated budgets account for most fixed costs apart from city wide and centralised functions.	
Breakdown of the total budget delegated (currently unavailable)	
	£000s
Expenditure Type	
Employee Costs	684
Premises Costs	74
Supplies & Services Costs	97
Transportation Costs	3
Internal Reallocation of Departmental costs	149
Capital Costs	14
Gross Expenditure	1,021
Income	416
Net Budget	605

AREA FUNCTION SCHEDULE

DESCRIPTION OF FUNCTION: Neighbourhood Wardens		
The provision of a range of services, via uniformed patrols of Neighbourhood Wardens to reassure, reduce anti-social behaviour and the fear of crime. Neighbourhood Wardens provide a local patrolling function, assistance in dealing with anti-social behaviour, co-ordination to maintain the physical appearance of areas and offer support to local residents with community safety issues in line with the achievement of Council Policy.		
EXECUTIVE MEMBER(S) PORTFOLIO:		
Executive Member – Neighbourhoods and Housing		
RESPONSIBLE DIRECTOR(S):		
Director of Neighbourhoods and Housing		
MINIMUM SERVICE EXPECTATIONS <i>(to be applicable to all Area Committee areas)</i>		
To maximise the impact in terms of public reassurance of Neighbourhood Wardens through the management of their performance matrix of a wide range of duties.		
To manage resources to ensure that grant funding to the Council is maximised for neighbourhood warden deployment. This includes the achievement of specified outputs, outcomes and milestones in accordance with appropriate grant conditions.		
CURRENT AND TARGET PERFORMANCE		
Issue/Performance Indicator(s)	2005/06 Result	2006/07 Target
To increase the level of Public Reassurance		
TOTAL RESOURCES AVAILABLE ON AN AREA BASIS		
Financial Resources Available (2006/07)		
Revenue: £ 908,500 2006/07 Gross Budget, £336,189 Net Budget (£1,004,390 2005/06 Gross Budget, £382,580 Net Budget)		
Other Resources Available (2006/07)		
A range of resources are also available through other partner agencies. Close working with partners should seek to ensure that both Council & partner resources are used to complement the above activity and outcomes.		
AGREED BY THE EXECUTIVE BOARD:		
Date: June 2006		

AREA FUNCTION SCHEDULE

FUNCTION: Leeds Community Safety – Neighbourhood Wardens	
Description of what the delegated budget represents	
Staffing and equipment costs for neighbourhood wardens.	
Details of the service elements that have not been delegated and the reason why they were not delegated	
Central co-ordination, administration and programme management of external resources. Supplies and services budgets (e.g. training) which are difficult to effectively monitor, control and maximise external funding for at an area level. Temporary Funded Neighbourhood Warden posts which are funded from other sources.	
Description of the formula used for apportioning budgets to each area	
Location of Neighbourhood Wardens by area.	
Reasons why this particular formula was selected	
Suits this type of function.	
Breakdown of the total budget delegated	
	£000s
Expenditure Type	
Employee Costs	903
Premises Costs	
Supplies & Services Costs	5
Transportation Costs	
Capital Costs	
Gross Expenditure	<u>908</u>
Income	-572
Net Budget	<u>336</u>

AREA FUNCTION SCHEDULE

DESCRIPTION OF FUNCTION: Waste Management –Recycling Banks		
The provision of bring banks and the management of contracts to ensure products are collected and recycled.		
EXECUTIVE MEMBER(S) PORTFOLIO:		
Executive Member - City Services		
RESPONSIBLE DIRECTOR(S):		
Director of City Services		
MINIMUM SERVICE EXPECTATIONS		
To provide recycling banks at suitable locations throughout the city to enable the public to dispose of items such as glass, plastic, etc. All in accordance with the Integrated Waste Management Strategy and Action Plan.		
CURRENT AND TARGET PERFORMANCE*		
Issue/Performance Indicator(s)	2005/6 Result	2006/7 Target
None set		
TOTAL RESOURCES AVAILABLE ON AN AREA BASIS		
Revenue 2006/07: Gross Expenditure £24,000 Net Expenditure £24,000		
AGREED BY THE EXECUTIVE BOARD:		
Date: June 2006		

AREA FUNCTION SCHEDULE

FUNCTION:	Waste Management –Recycling Banks
Description of what the delegated budget represents	
Apportionment relates to repairs & maintenance and transport costs associated with non Household Waste recycling banks.	
Details of the service elements that have not been delegated and the reason why they were not delegated	
<p>Waste Management is a city wide, demand led operation, with a significant level of expenditure that relates to disposal costs that cannot readily be allocated or apportioned .</p> <p>In addition the incidence of Household Waste Sites are not distributed geographically equally across the City. Therefore allocation to areas be on a geographical basis and would not be a reflection of where users of these sites reside.</p>	
Description of the formula used for apportioning budgets to each area	
In the absence of any other data this was determined to be the most equitable method.	
Reasons why this particular formula was selected	
Expenditure apportioned equally on a pro rata basis based on the number of Recycling Banks in each area.	
Breakdown of the total budget delegated	
Expenditure Type	£000s
Employee Costs	0
Premises Costs	0
Supplies & Services Costs	24
Transportation Costs	0
Capital Costs	0
Gross Expenditure	24
Income	0
Net Budget	24

AREA FUNCTION SCHEDULE

DESCRIPTION OF FUNCTION:		Public Conveniences
Public Conveniences - The scheduled cleansing and maintenance of public conveniences.		
EXECUTIVE MEMBER(S) PORTFOLIO:		
Executive Member - City Services		
RESPONSIBLE DIRECTOR(S):		
Director of City Services		
MINIMUM SERVICE EXPECTATIONS (to be applicable to all Area Committee areas)		
<ol style="list-style-type: none"> 1. Daily opening and closing of facilities. 2. Daily cleaning of facilities. 3. Maintenance of facilities as required. <p>All in accordance with the Public conveniences Policy and Strategy</p>		
CURRENT AND TARGET PERFORMANCE		
Issue/Performance Indicator(s)	2005/6 Result	2006/7 Target
None set		
TOTAL RESOURCES AVAILABLE ON AN AREA BASIS		
2006/07 Gross Expenditure - £186,630, Net Expenditure £186,630		
AGREED BY THE EXECUTIVE BOARD:		
Date: June 2006		

AREA FUNCTION SCHEDULE

FUNCTION:		Public Conveniences
Description of what the delegated budget represents		
All expenditure (except capital) associated with providing this service.		
Details of the service elements that have not been delegated and the reason why they were not delegated		
Not applicable		
Description of the formula used for apportioning budgets to each area		
Expenditure apportioned equally on a pro rata basis based on the number of public conveniences in each area.		
Reasons why this particular formula was selected		
In the absence of any other data this was determined to be the most equitable method.		
Breakdown of the total budget delegated		
		£000s
Expenditure Type		
Employee Costs		100,300
Premises Costs		92,820
Supplies & Services Costs		1,910
Transportation Costs		8,620
Capital Costs		0
Gross Expenditure		186,630
Income		0
Net Budget		186,630

AREA FUNCTION SCHEDULE

DESCRIPTION OF FUNCTION:		
Area Committee Revenue & Capital Well-Being Budgets		
EXECUTIVE MEMBER(S) PORTFOLIO:		
Executive Member – Neighbourhoods & Housing		
RESPONSIBLE DIRECTOR(S):		
Director of Neighbourhoods & Housing		
MINIMUM SERVICE EXPECTATIONS <i>(to be applicable to all Area Committee areas)</i>		
<p>Decisions taken in relation to the utilisation of Well-Being budgets within the framework of the Council's Constitution and in accordance with Section 2 of the Local Government Act 2000. Specifically Area Committees will seek to:</p> <ol style="list-style-type: none"> 1. enhance service delivery outcomes within their area 2. support the social, economic and environmental well being of their area (in accordance with approved Area Delivery Plans) 		
CURRENT AND TARGET PERFORMANCE*		
Issue/Performance Indicator(s)	2005/6 Result	2006/7 Target
No specific indicators apply – although Area Committees may wish to reflect these within their Area Delivery Plans following decisions in relation to the allocation of these funds		
TOTAL RESOURCES AVAILABLE ON AN AREA BASIS		
Revenue 2006/07 : Net Budget £1,928,520 (2005/06 Net Budget £1,890,711)		
Capital: £3,500,000 (3 year programme commencing 2004/05 to 2006/07)		
AGREED BY THE EXECUTIVE BOARD:		
Date: June 2006		

This page is intentionally left blank

Area Function Schedule 2006/07 – Inner North East

Children and Young People – Youth Service

2006/07 Target Performance	
The level of “reach” into the resident 13 – 19 population	1401
Delegated budget	
Revenue	317,080
Income	23,240
Net Revenue	293,840

Community Facilities – Community Centres

2006/07 Target Performance	
Directly Managed	0
Leased	1
Total number of community centres	1
Delegated budget	
Rates	
Rental Support	10800
Supplies & Services	
Caretaking	
Premises	600
City Services Management & Supervision Charges	50
Income for Centre Rentals	-10800
Income	
Net Revenue	650

Community Safety – CCTV¹

2006/7 Target Performance	
Operational CCTV Schemes	7
Delegated budget	
Revenue	35,920
Income	-17,150
Net Revenue	18,770

Community Safety – Neighbourhood Wardens²

2006/7 Target Performance	
Wardens Deployed	5.5
Delegated budget	
Employee Costs	132,560
Supplies & Services	770
Income ³	-68,766
Net Revenue	64,564

Community Safety – PCSOs

2006/7 Target Performance	
PCSOs Deployed	6
LCC contribution to PCSOs in area	
Revenue	87,960
Income ³	-13,622
Net Revenue	74,338

Streetscene – Recycling Banks

Delegated budget	
Revenue	£1,800
Income	0
Net Revenue	£1,800

Streetscene – Public Conveniences

Delegated budget	
Revenue	£21,956
Income	
Net Revenue	£21,956

Well Being – Revenue & Capital

Delegated budget	
Revenue 2006/07 allocation	166,770
Capital (3 year programme 2004/05 – 2006/07)	317,925

¹ Expenditure is apportioned on the basis of where the cameras are located within the Area Management Wedges (CCTV Mobiles and Repairs are not devolved to Area Management)
NRF Income is apportioned on the basis of number of cameras lying within NRF funded areas.
External Income is apportioned on number of rechargeable cameras located within each area
Please note the costs include those associated with provision of private sector CCTV cameras within each area

² There is a budget pressure within Neighbourhood Wardens budget across the City

³ NRF budget allocations have been based on % of SOA in 10% most deprived in each wedge



Originator: Martyn Stenton
Tel: 39 50647

Report of the Director of Neighbourhoods and Housing

To: North East (Inner) Area Committee

Date: 26th June 2006

Subject: Community Centres

<p>Electoral Wards Affected:</p> <p>All</p>	<p>Specific Implications For:</p> <p>Ethnic minorities <input type="checkbox"/></p> <p>Women <input type="checkbox"/></p> <p>Disabled people <input type="checkbox"/></p> <p>Narrowing the Gap <input type="checkbox"/></p>
---	--

Council Function <input type="checkbox"/>	Delegated Executive Function available for Call In <input checked="" type="checkbox"/>	Delegated Executive Function not available for Call In Details set out in the report <input type="checkbox"/>
---	--	---

Executive Summary

The report outlines the community centres function which is being delegated to the Area Committees in stages.

From 1st July 2006 the Area Committees will be responsible for the centres vested with the Neighbourhoods and Housing Department. This gives the Area Committees responsibility for: overseeing revenue budgets, operational arrangements and the use of centres, agreeing and implementing a revised schedule of charges and discounts for directly managed centres and making asset management and investment proposals to ensure the portfolio is sustainable and meets local needs.

Area Committees will receive a further report later in the year with details of the remaining centres being delegated to them.

1.0 Purpose Of This Report

- 1.1 The report outlines the community centres function which is being delegated to the Area Committees in stages. From 1st July 2006 the Area Committees will be responsible for the centres currently vested with Neighbourhoods and Housing.

2.0 Background Information

- 2.1 Recent reports to the Council's Executive Board and Scrutiny have covered the community centres review and the agreement of proposals to transfer responsibilities for community centres to the Area Committees.
- 2.2 A planned rationalisation programme is in the process of being implemented. This has led to the demolition and disposal of a number of under utilised centres in poor condition and improvements to nearby facilities. In addition, a considerable amount of work has been undertaken to improve the operational management of the facilities. As a consequence of this activity, officers concluded that the portfolio was in a more sustainable position than it had been for some time and it was appropriate to start delegating the management of the community centre function to Area Committees.
- 2.3 This is a relatively complex service area. The responsibility for the facilities is currently split between Learning and Leisure and Neighbourhoods and Housing. In addition, City Services undertake a facilities management function for some of the centres and the Development Department's Asset Management Unit has assisted in the review to date. Added to this, there are a large number of centres which have individual characteristics and relate to particular localities and communities. For this reason a staged approach was agreed for the future management and transfer of responsibilities for this service to Area Committees. This is starting with the transfer of responsibilities for the current Neighbourhoods and Housing portfolio to the Area Committees.

3.0 Main Issues

3.1 Assets

- 3.2 The centres currently vested with Neighbourhoods and Housing will become the responsibility of the Area Committees from 1st July 2006. Day to day management will be provided by the staff in the area teams.
- 3.3 An initial Area Function Schedule was prepared for these centres and was presented to Executive Board at its June meeting alongside updated function schedules for other Area Committee responsibilities. (A copy of the Function Schedule is included in a report elsewhere on the Committee's agenda.)
- 3.4 The community centres currently vested with Learning and Leisure are due to be transferred to Neighbourhoods and Housing later in the year. A further report will be taken to Executive Board to add these to the Area Function Schedule and formally delegate them to the Area Committees.
- 3.5 Appendix One shows a list of the community centres portfolio. It shows which centres are currently vested with Neighbourhoods and Housing, those currently vested with Learning and Leisure which will transfer and those which will be retained by Learning and Leisure for office use or the delivery of youth and training programmes.

3.6 **Facilities at Each Centre, Condition of Centres and Backlog Maintenance**

- 3.6 Previous reports to Executive Board and Scrutiny have indicated that in general there are high levels of backlog maintenance for some of the centres. The overall position has improved a little over the last few years through the programme of disposals and closures agreed previously by Executive Board and resources agreed by Area Committees through Well Being Budgets.
- 3.7 A data sheet was recently put together for each centre. These include details of the centre, its facilities and known backlog maintenance requirements. These are being given to Area Management teams as part of the handover of day to day management responsibilities and Area Committee Members will receive a pack containing sheets for each of the centres in their area. These will help to inform decisions about future use and investment in the centres.
- 3.8 With regard to future capital investment needs, Area Committees will be able to make investment decisions from their own Well Being budgets. In addition, Area Management will be able to make applications for capital from the Council's Major Maintenance Fund in the normal way (as referred to below).

3.9 **Service Level Agreement with City Services for cleaning, caretaking and facilities management**

- 3.10 At present City Services provide cleaning, caretaking and facilities management services for the Neighbourhoods & Housing centres managed by the Council and just a cleaning and caretaking service for Learning and Leisure centres. The services are provided under a service level agreement and this covers:

Cleaning and Caretaking

- The provision of caretaking and cleaning staff and relief cover for leave and sickness
- The provision of equipment and materials for cleaning and ensuring they are safely stored when not in use
- Assisting the control and co-ordination of routine repairs and maintenance
- Assisting with safety, health and welfare and emergency procedures e.g. carrying out and recording alarm testing
- The management and supervision of premises related staff

Facilities Management

Covers the above services plus:

- Undertaking routine repairs and maintenance
- Controlling and co-ordinating major repairs and refurbishments once financial resources have been made available
- The management and control of energy use within buildings
- The security of buildings including the co-ordination of emergency call out arrangements
- Preparation and control of budgets and payments of accounts in respect of facilities management functions

- 3.11 City Services provide this service alongside the one provided in other civic buildings across the City. This, along with changes in operating arrangements previously

reported to Executive Board and scrutiny, has helped to improve the service provided and efficiencies. Flexibilities in the service are possible e.g. moving caretakers to different community centres to cover leave or additional usage and the use of agency staff when required. The Executive Board agreed that:

- a) City Services continue to provide both a caretaking and cleaning service and facilities management service for the centres currently vested with Neighbourhoods and Housing; and
- b) City Services provide both services for the centres to be transferred from Learning and Leisure later in the year.

3.12 In relation to leased centres, City Services now provide annual health and safety checks (e.g. for boilers) and the costs for these have been included in the budgets delegated to Area Committees.

3.13 Arrangements for leased centres

3.14 The framework for management arrangements being introduced in leased centres was covered in previous reports to Executive Board and Scrutiny. It was recognised at Executive Board that there may be occasions when organisations may find it difficult to adhere to all the standard terms. Where this is the case, officers will work through the various options to ensure that appropriate arrangements are put in place which enable community organisations to operate centres on terms which are acceptable to both parties. In summary the standard terms cover:

- Standard terms for leases for community centres managed by community organisations –
 - Six years duration, three year break/review clause
 - Market rent assessment made before lease put in place
 - Organisations to be responsible for internal and external repairs
- A 'rental support agreement' will be put in place with each organisation to subsidise the rent at up to 90% of the market rate (100% support in exceptional cases)
- Longer leases to be considered on a case by case basis and subject to any necessary approvals

3.15 In addition to the original list of leased/to be leased centres vested with Neighbourhoods and Housing there are a small number of additional council buildings which have been leased to organisations with support from Area Management Teams and Area Committees e.g. Burley Lodge Centre, Inner NW Leeds. To give clarity Executive Board agreed that the list of leased centres vested with Neighbourhoods and Housing and under the responsibility of Area Committees includes ones where leases are currently being progressed and other council buildings which have recently had support from Area Management Teams and Area Committees.

3.16 Licences/leases for services using centres as operational bases

3.17 There are a number of users in centres who are using the space as an operational base. A number of these users have exclusive use over particular spaces but no formal agreement is in place and / or charge levied for that use. Whilst this needs standardising across the portfolio of centres it is recognised that it will take some

time to address and that some users may be providing an important local service but not have the resources to pay a full market rent for the space being used. To standardise the situation across the portfolio Executive Board agreed that:

- a) Leases or licences (as appropriate to the situation) are put in place for all users occupying a space in a centre as an operational base
- b) All other use is covered by the lettings and pricing policy for hiring space in centres
- c) Market rent assessments are made and service charges are assessed for each use of this nature
- d) Rental support agreements are put in place along the same lines as the ones introduced for leased centres for users which are providing community services which meet local priorities

3.18 Lettings and pricing policy for hiring space in centres

3.19 At the present time all lettings for Neighbourhoods and Housing and Learning and Leisure Community Centres are handled by the Lettings Team in the Learning and Leisure Department.

3.20 In October 2004 Executive Board considered a draft revised lettings and pricing policy and agreed that there should be consultation on it. In addition, the proposal to charge colleges using centres was approved and the Director of Learning and Leisure was tasked with leading negotiations with the colleges about the implementation of this proposal.

3.21 In relation to the draft lettings and pricing policy, widespread consultation took place up to Spring 2005. Over 110 responses were received and they reflected the variations in existing policy across the different centres with some groups having had free use and free accommodation for some time whilst others were paying a contribution for their use of a centre. Understandably, the main comments arising from the consultation were about charges and discounts rather than the principles of the policy. Key points raised in the consultation are summarised in the table below:

Summary of key points from consultation on new lettings and pricing policy for council managed community centres
<ul style="list-style-type: none">◆ Concern that attendance might go down if high charges have to be paid.◆ Concern that groups won't be able to pay to use centres.◆ Charges would require the collection of money from members, setting up of accounts and payments of small sums of money for those groups currently having free use.◆ Some groups contribute to the upkeep of their local centre, do not receive funding and rely on free room hire to sustain activities.◆ Community service providers working for no financial reward should be recognised.◆ High charges for groups on Friday evenings and weekends are seen as unfair and there were some examples of groups who can't meet at weekends anymore.◆ Some users have had free use for many years and feel it should continue.◆ Many users are on low incomes.◆ Community Centres should be seen as an essential resource in the regeneration

of Leeds.

- ◆ Concessions should be the same across the city.
- ◆ Some commented that existing charges are unfair.
- ◆ If Groups have to move to different centres because they can't afford council centres it will discourage engagement as familiar surroundings support involvement particularly with elderly and disabled groups.
- ◆ Concerns about the possible introduction of increased charges for facilities that are of poor quality.
- ◆ If higher charges are imposed support for fundraising is required.
- ◆ Some groups said they were experiencing difficulties in booking rooms in centres and there was a need for a better system than at present.
- ◆ Some people thought there was a lack of clarity in the draft policy about proposed charges and concessions (although the consultation did explain that information about charges and discounts would follow later after the consultation on the policy).

- 3.22 Alongside the consultation responses, information was collated on the costs of running centres, caretaking costs, the facilities in each area, usage patterns, charging regimes and discounts.
- 3.23 At present there is a complex pricing structure for the centres which has been in operation for some time. A large number of centres have two basic prices for rooms with a relatively generous range of discounted rates. For other centres the structure of prices is different for each building and room. These tend to have lower standard charging rates and more restricted discount regimes. The result of this is that a user in one centre using a large space may have free use, whereas a similar user elsewhere may be charged for a small space.
- 3.24 Taking all the above information into account, officers did some work on a proposed schedule of charges and discounts for community centres and some minor revisions to the draft pricing policy. Initial consideration was made to the practical consequences of revised charges on individual organisations prior to finalising these proposals. This included an assessment of the likely impact on known existing users in a sample of community centres and considerations of the impact on any change in charging to different types of organisations, some of which are informally organised groups with very modest resources. Information was also collated on the charges to use a variety of non-council owned community centres across the city.
- 3.25 Assessing the full implications of these proposals to the Authority, to individual Area Committees and to service users is difficult to do as there are many variables and influencing factors (e.g. the range of existing charges and discounts, the number of users, centres and types of organisation using them). There have been significant usage and income variations in centres from year to year under current arrangements. Whilst clear and fair charging with increased promotion may increase usage and potentially income (if those new users have to make a contribution), it is also possible that a number of users may be unhappy with the proposed arrangements and may seek alternative arrangements or cease activities.
- 3.26 In view of the issues highlighted above and the responsibilities being given to the Area Committees it was suggested that staff in each of the Area Teams use the proposals as a model for their area and do further work on it and local consultation. This will allow each Area Committee to take account of local issues and the

budgetary parameters and priorities of the Committee in setting its local pricing policy.

3.27 The Executive Board agreed that:

- a) The draft pricing policy previously considered is amended to give Area Committees the responsibility for setting charges and discounts for centres in their area within a common framework
- b) Area management teams further develop proposals for a schedule of charges and discounts for the centres in their area and undertake local consultation on it
- c) Area Committees agree a schedule of charges and discounts for implementation in their area by April 2007

3.28 **College Use**

3.29 Whilst consultation regarding the principles of a new letting and pricing policy was undertaken, negotiations with the colleges progressed. Two collective meetings established the basis of the review, the principles of a charging policy and the pressures facing all parties. The second phase of the consultation involved meeting with colleges individually to consider their circumstances and the use of centres being made by each of them, including where they had user rights. A new charging policy for college use was then introduced from September 2005 to tie into their academic year.

4.0 Implications For Council Policy And Governance

4.1 The range of community centre issues detailed in this report fit with agreed Council policy and governance arrangements.

5.0 Legal And Resource Implications

5.1 **Legal**

5.2 There are no new legal implications arising from the contents of this report.

5.3 **Resources**

5.4 **Capital funding to maintain and develop centres**

5.5 As noted above, there are high levels of backlog maintenance for some of the centres in the portfolio. Whilst there are some resources available to the Area Committees through Well Being Budgets and the budgets for premises maintenance, it was agreed at Executive Board that a dedicated capital programme for the centres should be developed to support capital improvements over the medium term. Criteria for this are now being developed and the release of funding will be managed through the Asset Management Group. Due to existing commitments in the council's capital programme in the short term it is anticipated that spending on schemes could commence from April 2007. Further information will be supplied to Area Teams to allow proposals to be put forward later in the year.

5.6 **Capital receipts arising from the future disposal of any centres**

5.7 In addition to the facilities agreed for disposal at previous Executive Board meetings, Area Committees may wish to take up opportunities to re-shape their local portfolio of facilities and this may include the disposal of further centres. Executive Board agreed that a ringfencing arrangement for capital receipts arising from the disposal of community centre assets should be developed to allow a proportion of the receipts to be retained by Area Committees for investment in other local community facilities. This will be incorporated into the updated Capital Strategy which is due to be considered by the Executive Board later in the year.

5.8 Any disposals would be managed and undertaken by the Council's Development Department and the issues of best consideration will continue to apply.

5.09 **Revenue Budgets for operating the centres**

5.10 For the Neighbourhoods and Housing centre portfolio estimates for 2006/07 were done at an individual community centre level. This took into account the actual budgets for 2005/06 along with updated estimates for costs in 2006/07. This has enabled budgets to be put together for each of the Area Committees as part of the Area Function Schedule elsewhere on the Committee's agenda. Similar work will also be done with the Learning and Leisure facilities before they are transferred to Neighbourhoods and Housing later in the year.

5.11 The budget information is broken down into the following areas:

Expenditure Type

Rates

Rental Support

Supplies and Services

Caretaking

Premises

Management and Supervision charges

Gross Expenditure

Income from Centre Rentals

Income

Net Budget

5.12 As indicated in previous reports to Executive Board and Scrutiny the budget for operating community centres has been under pressure for a number of years. Whilst efficiencies and disposals have assisted the budget situation (for example at the end of 2005/06 there was no outstanding budget pressure for the Neighbourhoods and Housing centres), at an area level there may be ongoing pressures due to variations in caretaking and energy costs reflecting inflationary pressures and varying levels of income. At the same time there are opportunities for further efficiencies to be made and Area Committees would be able to utilise any revenue savings or increased income to use in other centres or on other area priorities under their control.

5.13 **Staff Resources to Manage and develop the centres**

5.14 The combined portfolio of centres managed by Neighbourhoods and Housing will total around 70 facilities, of which over 20 will be leased with little day to day involvement from the City Council. At present there are no dedicated resources in

the Area Management Teams to support this work, although staff in all areas are currently involved with community centre issues and there is capacity to undertake some of the extra work required. This is being built into team work programmes for 2006/07.

- 5.15 All the caretaking, cleaning and facilities management services will be provided by City Services. On behalf of the Area Committees, this means the Area Teams will have responsibility for:
- Liaising with users, user groups, local members and management committees on issues related to centres in their area
 - Developing proposals for re-shaping the portfolio in the area
 - Developing capital schemes and funding packages
 - Monitoring the service level agreement with City Services for centres in their area and monitoring capital and revenue budgets
 - Ensuring that leases and licences are in place and reviewed periodically
 - Developing, implementing and overseeing the administration of a new schedule of pricing and discounts for centre usage
- 5.16 There is some central support in the Regeneration Service to provide guidance on these issues (e.g. how to arrange and review leases) and maintain an overview of budgets and developments in the community centres portfolio.
- 5.17 For the directly managed centres three area management areas (North East, North West, West) will have less than 10 of these to manage and it was agreed that this workload would be absorbed by those area management teams. However, in both East and South Leeds there will be 15 or more directly managed centres to look after and further support to those two area teams will be required, particularly if the range of issues identified in this report are to be progressed effectively. In view of this it was agreed to establish two new Community Facilities Officer posts so that East and South Leeds would be able to handle community centre issues more effectively at an area level. It is anticipated that staff will be employed in these posts by the Autumn.

6.0 Conclusions

- 6.1 The Council's Community Centres Function is relatively complex and involves a number of different council services at present. The service is being delegated to Area Committees in stages with Area Teams becoming responsible for day to day management of the centres.
- 6.2 The current Neighbourhoods and Housing community centre portfolio is being delegated to the Area Committees from 1st July 2006. Revenue budgets associated with this portfolio are covered in the Area Function Schedule which went to the Executive Board in June 2006 and are in a report elsewhere on the Committee's agenda.
- 6.3 For the Neighbourhoods and Housing centres, this gives the Area Committees responsibility for: overseeing revenue budgets, operational arrangements and the use of the centres, agreeing and implementing a schedule of charges and discounts for directly managed centres and making asset management and investment proposals to ensure the portfolio is sustainable and meets local needs.

- 6.4 Caretaking, cleaning and facilities management services will continue to be provided by City Services for these centres. All lettings at these centres are currently handled by the Lettings Team in Learning and Leisure.
- 6.5 The community centres currently vested with Learning and Leisure are due to be transferred to Neighbourhoods and Housing later in the year. A further report will be taken to Executive Board to add these to the Area Function Schedule and formally delegate them to the Area Committees. A further report will be prepared for the Area Committees when this takes place.

7.0 Recommendations

- 7.1 Members are asked to:
- 7.2 Note the arrangements for the delegation of the community centres to the Area Committee, and
- 7.3 Receive a further report later in the year with details of the remaining centres being delegated

Area Committee: Inner East			
Centre	Ward	Directly Managed or Leased	Current Vesting Department
Alston Lane CC	Killingbeck & Seacroft	Directly Managed	NHD
Bangladeshi Centre	Gipton & Harehills	Directly Managed	LLD – to transfer to NHD
Crossgates CC	Killingbeck & Seacroft	Directly Managed	NHD
Ebor Gardens CC	Burmantofts & Richmond Hill	Directly Managed	LLD
Harehills Place CC	Gipton & Harehills	Directly Managed	LLD
Henry Barran Centre	Gipton & Harehills	Directly Managed	NHD
Kentmere CC	Killingbeck & Seacroft	Directly Managed	LLD
Lincoln Green YC	Burmantofts & Richmond Hill	Directly Managed	LLD
Nowell Mount Centre	Burmantofts & Richmond Hill	Directly Managed	LLD
Pakistani Centre	Gipton & Harehills	Directly Managed	LLD – to transfer to NHD
Richmond Hill CC	Burmantofts & Richmond Hill	Directly Managed	NHD
Shantona Centre	Gipton & Harehills	Directly Managed	LLD – to transfer to NHD
South Gipton CC	Gipton & Harehills	Directly Managed	LLD

Area Committee: Outer East			
Centre	Ward	Directly Managed or Leased	Current Vesting Department
Allerton Bywater Yth & Adult Centre	Kippax & Methley	Directly Managed	LLD
Allerton Bywater Welfare Hall	Kippax & Methley	Leased	NHD
Fieldhead CC	Crossgates & Whinmoor	Directly Managed	LLD
Firthfields CC	Garforth & Swillington	Leased	NHD
Garforth Welfare Hall	Garforth & Swillington	Leased	NHD
Kippax CC	Kippax & Methley	Leased	NHD
Kippax YC	Kippax & Methley	Directly Managed	LLD
Methley Village Centre	Kippax & Methley	Directly Managed	LLD
Micklefield YC	Kippax & Methley	Directly Managed	LLD
Oak Road CC	Garforth & Swillington	Leased	LLD
St Gregory's Y&A Centre	Crossgates & Whinmoor	Directly Managed	LLD

Area Committee: Inner North East			
Centre	Ward	Directly Managed or Leased	Current Vesting Department
53 Louis Street	Chapel Allerton	Leased	NHD
Mandela Centre	Chapel Allerton	Directly Managed	LLD
Palace Youth Centre	Chapel Allerton	Directly Managed	LLD

Area Committee: Outer North East			
Centre	Ward	Directly Managed or Leased	Current Vesting Department
Barleyfields YC	Wetherby	Directly Managed	LLD
Boston Spa YC	Wetherby	Directly Managed	NHD
Deepdale CC	Wetherby	Leased	NHD

Area Committee: Inner North West			
Centre	Ward	Directly Managed or Leased	Current Vesting Department
Beckett Park Centre	Kirkstall	Leased	NHD
Burley Lodge Centre	Hyde Park & Woodhouse	Leased	NHD
Headingley CC	Headingley	Directly Managed	NHD
Little London CC	Hyde Park & Woodhouse	Directly Managed	LLD
Meanwood CC	Weetwood	Directly Managed	LLD
Woodhouse CC	Hyde Park & Woodhouse	Directly Managed	LLD
Woodsley Road CC	Hyde Park & Woodhouse	Directly Managed	NHD

Area Committee: Outer North West			
Centre	Ward	Directly Managed or Leased	Current Vesting Department
Cross Green YC	Otley & Yeadon	Directly Managed	LLD
Greenacre Hall	Guiseley & Rawdon	Leased	NHD
Guiseley Theatre	Guiseley & Rawdon	Leased	NHD
Otley Civic Centre	Otley & Yeadon	Leased	NHD
Stanhope Drive YC	Horsforth	Directly Managed	LLD
Weston Lane YC	Otley & Yeadon	Directly Managed	NHD
Yeadon Town Hall	Otley & Yeadon	Directly Managed	NHD

Area Committee: Inner South			
Centre	Ward	Directly Managed or Leased	Current Vesting Department
Belle Isle Foundation	Middleton Park	Leased	NHD
Broom Road CC	Middleton Park	Directly Managed	LLD
Cranmore & Raylands CC	Middleton Park	Leased	NHD
Holbeck YC	Beeston & Holbeck	Directly Managed	LLD
Middleton Skills Centre	Middleton Park	Directly Managed	NHD
Old Cockburn Sports Hall	City & Hunslet	Directly Managed	LLD
St Matthews CC	Beeston & Holbeck	Directly Managed	LLD
Watsonian Pavilion	Beeston & Holbeck	Directly Managed	NHD

Area Committee: Outer South			
Centre	Ward	Directly Managed or Leased	Current Vesting Department
Blackburn Hall	Rothwell	Directly Managed	NHD
Churwell CC	Morley North	Leased	NHD
East Ardsley CC	Ardsley & Robin Hood	Leased	NHD
Gildersome YC	Morley North	Directly Managed	LLD
Lewisham Park YC	Morley South	Directly Managed	LLD
Peel Street YC	Morley South	Directly Managed	NHD
Rose Lund Centre	Rothwell	Directly Managed	LLD
St Gabriels	Ardsley & Robin Hood	Directly Managed	LLD
West Ardsley CC	Ardsley & Robin Hood	Leased	NHD
Tingley Youth & Community Centre	Ardsley & Robin Hood	Directly Managed	LLD
Windmill YC	Rothwell	Directly Managed	LLD

Area Committee: Inner West			
Centre	Ward	Directly Managed or Leased	Current Vesting Department
Fairfield CC	Bramley & Stanningley	Leased	NHD
New Wortley CC	Armley	Site Leased	NHD
Strawberry Lane	Armley	Directly Managed	LLD

Area Committee: Outer West			
Centre	Ward	Directly Managed or Leased	Current Vesting Department
Calverley Mechanics Institute	Calverley & Farsley	Directly Managed	NHD
Greenhill CC	Farnley & Wortley	Leased	NHD
Lower Wortley Centre	Farnley & Wortley	Leased	NHD (transferred from Education Leeds)
Swinnow CC	Pudsey	Leased	NHD
Westroyd Annexe	Calverley & Farsley	Leased	LLD

List of centres to be retained by Learning & Leisure for office accommodation and the delivery of youth and training programmes	
Centre	Ward
180 Chapeltown Road	Chapel Allerton
Armley LAZER Centre	Armley
Belle Isle Centre	Middleton Park
Bramley CC	Bramley & Stanningley
Denis Healy Centre	Killingbeck & Seacroft
Fearnville Pod - Sport	Gipton & Harehills
Halton Moor - Sport	Temple Newsham
Headingley Annexe	Headingley
Herd Farm Residential Centre	Alwoodley
Holt Park CC - Sport	Adel & Wharfedale
Hunslet Lake Centre	City & Hunslet
Prince Phillip Centre	Chapel Allerton
Tarn Activity Centre - Sport	Otley & Yeadon
Tunstall Road CC	City & Hunslet
William Gascoigne YC	Middleton Park

Notes

Directly Managed Centres – Leeds City Council undertakes facilities management, caretaking and cleaning and lettings functions.

Leased Centres – Operated by local organisations. In some cases new leases need to be formalised.

NHD = Neighbourhoods and Housing Department

LLD = Learning and Leisure Department

The list does not include centres currently being disposed of unless Neighbourhoods and Housing Department is expected to retain ownership and the centre is being leased to a third party.

This page is intentionally left blank

Report of the North East Area Manager

North East (Inner) Area Committee

Date: 26th June 2006

Subject: Chapeltown Road Development Plan

Electoral Wards Affected:

Chapel Allerton

Specific Implications For:

Ethnic minorities

Women

Disabled people

Narrowing the Gap

Council
Function

Delegated Executive
Function available
for Call In

Delegated Executive
Function not available for
Call In Details set out in the
report

Executive Summary

The purpose of this report is to present to North East (Inner) Area Committee a draft copy of the Executive Summary and key land use recommendations of the above study, so that they have the opportunity to comment at this stage of finalising the study.

Background Information

1. Chapeltown Road Development Plan (CRDP) was commissioned by Leeds City Council in January 2006 with the objective to produce a realistic physical regeneration proposal for Chapeltown Road.
2. A consortium of consultants led by GVA Grimley was awarded the contract using Leeds City Council's Regeneration Framework contract. The other consultants in the consortium were Bauman Lyons Architect, Andy Edwards Design and JMP Highway Consultants. GVA Grimley has led on the Investment Plan and Bauman Lyons on the land use framework.

Progress of the Study

3. The study is almost complete and the consultants are currently drafting their final report. They have worked as per the agreed brief that was approved by the Regeneration Management Team of Neighbourhoods and Housing Department on 14 September 2005. The study has been informed by one to one contact with principal land owners and service providers in the area. The residents have also been consulted through a "day long consultation" and through the elected Members of the area.
4. There has also been a "half-day" stakeholder consultation session, presentations to the District Partnership's IMPaCT group and a public meeting looking at branding and marketing of the Chapeltown Road area. The local media has covered the study several times generating significant public interest in the study.

Executive Summary and Key Recommendations

5. The Chapeltown Road Development Plan will incorporate a Land Use Framework, Investment Plan (drafts attached) and later a Public Document. Together, these documents will set out proposals for the physical regeneration of Chapeltown Road, delivery options and means of attracting both public and private sector support in the sustainable regeneration of the area.
6. The Land Use Framework is a physical land use document, led by design in setting out proposals for key sites on Chapeltown Road. The Investment Plan provides the context for the Land Use Framework and sets out recommendations for delivering the sites to foster wider regeneration of the area. The Public Document will explain the proposals and be produced in a readily accessible form to attract investment and engender enthusiasm for the area.
7. Chapeltown Road is the local service centre for the Chapeltown community and offers a localised opportunity to address certain aspects in the creation of a sustainable community. The area has been damaged by negative stereotyping and the presence of a number of undeveloped sites and buildings in a poor state of repair.
8. The Development Plan identifies a number of key sites which, if acquired by the Council, would contribute significantly towards regeneration of the area. The Land Use Framework sets out mixed use proposals for these sites that would

bring existing buildings back into use wherever possible and provide the opportunity for modern, striking and high quality new build on cleared sites.

9. The following key recommendations are proposed:

- The Chapeltown Conservation Area is extended to include the entire length of Chapeltown Road. This will secure the long term viability of a number of buildings of historical merit as well as bringing about environmental improvements in the locality.
- Development briefs should be prepared and adopted by the Council for each of the key sites identified in the Land Use Framework.
- A marketing campaign is run to improve the image of the area. A strong brand will help to re-launch Chapeltown as it enters a new and positive phase of regeneration.
- Advantage is taken of the LCC highways improvements to secure tailor made designs for bus shelters to create a sense of place and celebrate the diversity of the area.
- Chapeltown Road is integrated into the Leeds Renaissance Plan to secure support and connections to wider city strategies.
- A liveability audit will measure perceived and actual change in the local environment for the community and this is vital to the holistic regeneration of Chapeltown.
- A full review of the present provision of community centre is undertaken with a view to encouraging joint working, mergers and sharing of space.

10. These recommendations form part of the draft report for Area Committee comments. They will also be submitted for comment to the District Partnership Executive and the IMPaCT group, as well as the Chapeltown Consultative Forum. The report will then be finalised and its recommendations presented to the Council's Executive Board.

Recommendations

11. The North East (Inner) Area Committee is asked to note and comment on the contents of the draft summary and key land use recommendations produced by the consultants as part of Chapeltown Road Development Plan.

This page is intentionally left blank

DOCUMENT 2 of 3

CHAPELTOWN RD INVESTMENT PLAN

JUNE 2006



CHAPELTOWN
A World In A Mile



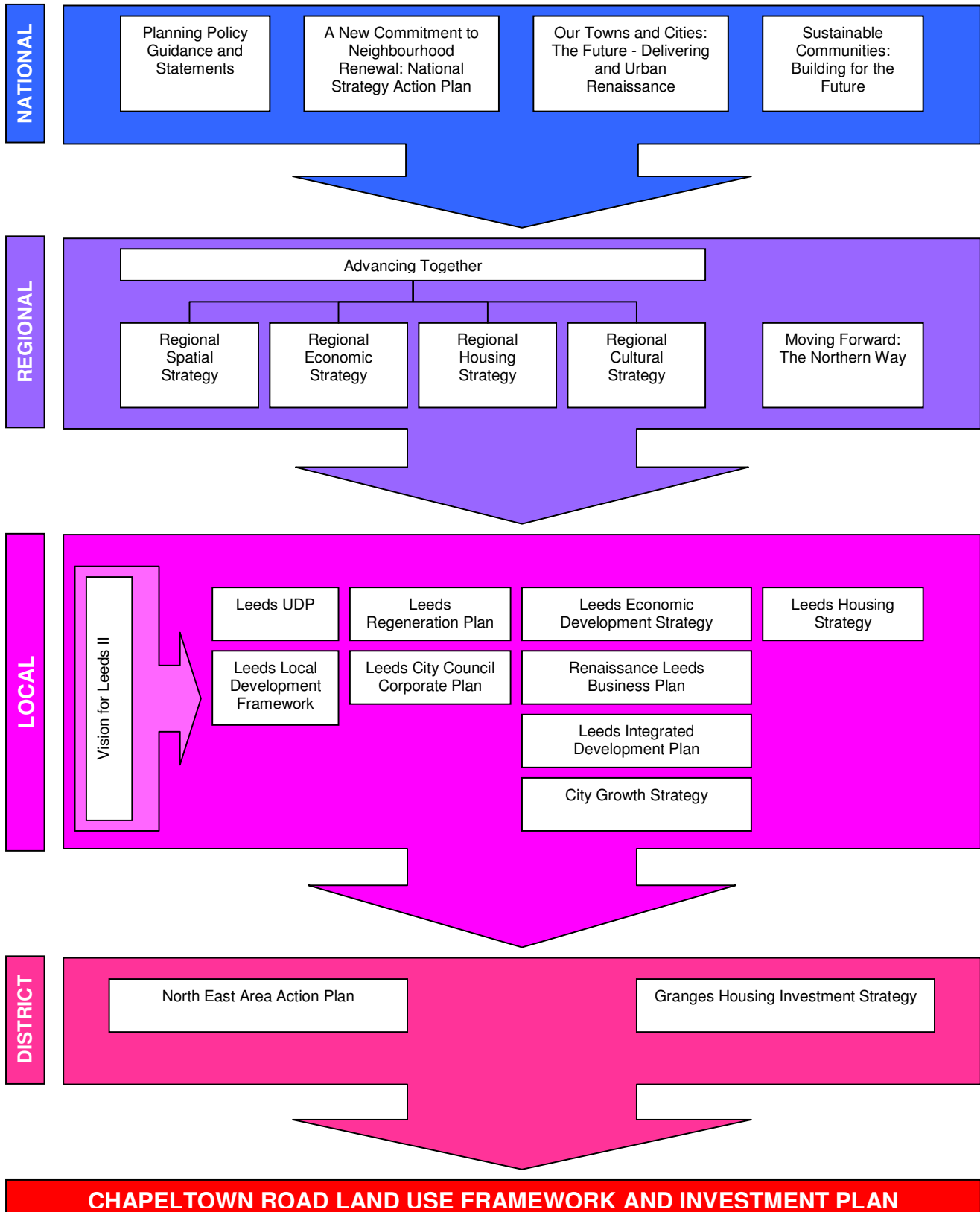
INVESTMENT PLAN EXECUTIVE SUMMARY

Introduction

The Chapeltown Road Investment Plan accompanies the Land Use Framework in setting the proposals for key sites against a detailed social, economic and property market context. The Investment Plan also addresses the wider implications of the development of a sustainable community, in line with current policy and best practice examples. The delivery of key sites as set out in the LUF is vital to the regeneration of the area and the Investment Plan takes a realistic approach as to how this can be achieved through exercising compulsory purchase powers and considering delivery options.

Planning and Regeneration Context

The Chapeltown Road Land Use Framework and Investment Plan has been developed in the context of a range of policies, strategies and programmes at the national, regional, sub-regional and local level. The following diagram provides a summary of the policy context.



Economic and Property Market Overview

Within the Chapeltown Road area the housing type is predominately terraced housing, with 38% of households living in this type of accommodation. This is 35.7% higher than the average for Leeds. There is a significant shortage of larger family homes in the area with only approximately 36% semi-detached / detached houses or bungalows this compares to an average for Leeds and England of 54%.

Within the Chapeltown Road area there are limited commercial properties, with the majority there to serve the immediate population of the suburb. In terms of office supply there is very limited availability within Chapeltown Road, mainly coming in the form of purpose built premises or small serviced office. Demand comes from; charities, organisations wishing to use premises for community facilities and small start up companies. Due to the nature of these requirements, they are cost sensitive and are prepared to take inferior accommodation to reflect this.

As regards retail premises there is a mix of occupiers with the likes of Continental Supermarkets and Warsaw Stores along with a number of smaller independent retailers. The type of amenities available reflects the social make-up of the area, with specialist shops focusing on specific needs of the diverse community. There is a lack of good quality modern premises capable of providing premises for general convenience stores.

Key Sites

A number of key sites have been selected on Chapeltown Road for detailed proposals, as set out in the Land Use Framework. These sites have been selected on the basis of their current status and potential to play an integral part in the regeneration of the corridor. The Investment Plan addresses development issues associated with delivery of the key sites, including development appraisals.

Mixed use development of the key sites should be encouraged through the preparation of detailed development briefs which will draw down information from the LUF. Whilst the development appraisals show that maximum value of the sites is derived from residential use, the development of new office space is important and should be encouraged in the creation of a viable mixed use community which can support local businesses.

The study has identified four key sites in private ownership that if acquired by the Council, would contribute significantly towards the regeneration of the area. In deciding whether to confirm a CPO, the Secretary of State will take account of whether the purpose for which the land is being required fits with the adopted or emerging planning framework; the extent to which the proposals will improve the well-being of the area; the potential financial viability of any scheme; and whether the acquiring authority could use any other means to achieve its objectives.

Prior to embarking upon the CPO process, LCC must be confident that funding is in place to facilitate this process. The release of existing LCC owned sites in Chapeltown is fundamental to securing the regeneration of privately owned sites which have been a blight on the area for a considerable time. The release of the Gateway site, 180 Chapeltown Road and the library site would evidence a commitment on the part of the council to regenerate the area and will form a key argument in the CPO case. It is for LCC to prioritise the receipts from these sites into meeting the CPO costs to potentially acquire the Mobil site, Nitetrax Parade, Rhythms Parade and Reginald Parade.

Delivery Mechanisms

There are clear opportunities for multiple sites along the Chapeltown Road corridor to be packaged together for delivery purposes in the form of a developer selection competition for delivery of all the sites or separate sites on an individual basis. There are strong advantages relating to the packaging of multiple sites namely:

- Greater investment scale increases the attraction to larger, more experienced and better financed development companies

Offering the sites on an individual basis would nevertheless allow for local interests who may show particular flair and innovation. It is possible to introduce a degree of flexibility into the disposal programme to allow for expressions of interests in individual sites to be judged alongside the packaged approach.

- Critical mass of change creates a new market benchmark in terms of values and returns – which can help achieve quality and pay for spin-off benefits
- Comprehensive change optimises the opportunity to “de-stigmatise” the reputation of the area to investors
- Packaging yields efficiencies in terms of Council time in managing the delivery of change
- The community are endowed with a long term private sector partner who can come to really understand the local situation in which they have a meaningful stake
- The same delivery mechanism can tackle both public (Council owned) sites as well as those sites in private ownership which need to be compulsorily acquired (CPO)
- Cross-site/cross project subsidy can be achieved if it is necessary

Safeguards can be built into the developer selection process to overcome potential problems.

Potential exclusion of local companies and groups: Views have been expressed that the opportunity for a multiple site developer selection might lead to the exclusion of smaller companies capable of tackling individual projects. The bids should be assessed for multiple and individual sites based on merit. The ITN documents can encourage any Lead Developers to involve local companies and groups within their supply chain. The ITN pack could contain a gazetteer of interested parties and groups to whom the attention of competing developers is drawn. Part of the evaluation process could include an assessment of the degree to which local companies and groups have in fact been integrated by the developers.

Land banking: One of the problems associated with Chapeltown Road has been that certain land owners have sat on key sites without bringing them forward for development. In the over-arching JV partnership model we are suggesting, this can be guarded against by the use of performance related land based contracts such as Agreements for Lease or Conditional Development Agreements. Essentially, these contracts rely on the imposition by the Council of key dates for key actions, such as submission of planning applications, start of works on site, completion of construction contracts. The usual controlling device is a mix of rights to terminate and a holding back of freehold land interests until the date at which development has actually been completed on site. These are well used and standard public sector land disposal techniques which can provide the necessary safeguards.

The Council is very well used to the management of formalised procurement processes leading to the appointment of property developer partners. The most likely procedure for the competition is the Negotiated Procedure. The pre-requisite for this procurement route is the preparation by the Council of a clear "Invitation to Tender" which sets out what is required on the sites in line with the development briefs. Further evaluation will be taken on a qualitative assessment of the submissions and this could involve an element of community involvement to engender local support for the proposals.

The proposed developer selection competition will provide a degree of certainty in terms of taking forward development of a number of key sites on the Chapeltown Road corridor and will serve to deliver the proposals set out in the LUF in line with detailed development briefs prepared by the Council. CPO and packaging together of a number of key sites presents the opportunity to deliver a sustainable future for Chapeltown Road that meets the needs of the local community and creates a strong and positive identity for the area.

The Chapeltown Road – Land Use Framework Report is currently available as a hard copy. To obtain a copy please contact Andy Booth, Governance Officer – telephone (0113) 247 4356 or andybooth@leeds.gov.uk.

This page is intentionally left blank

Report of the North East Area Manager

North East (Inner) Area Committee

Date: 26th June 2006

Subject: Well-Being Fund 2006/07

Electoral Wards Affected:

Chapel Allerton
Moortown
Roundhay

Specific Implications For:

Ethnic minorities
Women
Disabled people
Narrowing the Gap

Council
Function

Delegated Executive
Function available
for Call In

x

Delegated Executive
Function not available for
Call In Details set out in the
report

Executive Summary

This report contains the recommendations of the Well-Being Fund Working Group. The Area Committee is requested to consider the recommendations of the Working Group and indicate if they approve the level of grant requested.

Background Information

1. The North East (Inner) Area Committee received an allocation of £166,774 Well-Being revenue funding for the 2006/07 financial year.
2. In addition, the Committee has a three year capital allocation of £317,925. Members are requested to note that 2006/07 is the final year for spending the remainder of this allocation.
3. The current position with both budgets and details of the large and small grant projects approved to date is summarised in Appendix 1 and 2.

Project applications

Revenue – Large Grants

Leeds Ahead Ltd (INE.06.07.LG) – requesting £12,000

4. Leeds Ahead is a not for profit social enterprise who facilitate business involvement in regeneration projects and promote corporate responsibility to businesses. This bid is for a contribution to the cost of employing a dedicated Business Broker to work in North East and East Leeds. The role of the Business Broker is to involve businesses through volunteering time and/or business expertise to local community projects, donations of products and services, sponsorship and support to jobs and enterprise and training initiatives. The Broker could be guided to work to Area Committee priorities by asking them to approach businesses to get involved with projects or work that will contribute towards one or more of the area priorities.
5. *Working group recommendation:* The project offers an opportunity to involve the private sector in delivering activities that will meet area priorities. **Recommend - £5,000 contribution**

REEMAP (INE.06.08.LG) – requesting £15,000

6. REEMAP are an educational focused charity who is requesting a contribution towards delivering out of school hours study support programmes for BME students. The schools that it will work with are Allerton Grange, Roundhay, Carr Manor, NE City Learning Centre and CHALCS (Chapelton & Harehills Assisted Computer School, based at TechNorth). The aim is to raise educational achievement at GCSE level. The study support programmes will cover Maths, English Language, Science, ICT, Urdu and Punjabi Language.
7. *Working group recommendation:* The project meets the area priority to provide initiatives to improve school attendance and achievement and particularly targets young people who are underachieving academically. **Recommend - £10,000 contribution, subject to confirmation that the schools have signed up for the programme to commence in September 2006.**

Leeds Locality Network – North East Network (INE.06.10.LG) – requesting £2,759

8. Leeds Locality Network is a citywide service that has established five local networks matching the five area management wedges. The aim of the network is 'to enable an increasing number and diversity of people using community care services to participate more effectively in planning local services through the development of their own agendas and responding to the agendas of service providers'. They have secured Lottery funding to cover 75% of their core costs, and are applying to all the Area Committees requesting a contribution towards the remaining 25% relating to each wedge Network.
9. *Working group recommendation:* The project does not directly fall under any of the area priorities. However, the working group feel it provides a valuable service and ensures users of community care services are able to get involved and be consulted on service development. **Recommend – £2,759 contribution**

Summer Sports Activities (INE.06.12.LG) – requesting £4,865

10. Leeds City Council Sports & Active Recreation Service are requesting funding to enhance their summer sports programme targeting young people from the Meanwood 7 Estates, Queenshills and Brackenwoods, although the programme will be open to any young person resident in inner north east. The project will run for 3 weeks in August across 4 venues. It is aimed primarily at the 8-13 age group with one activity, the Junior Sports Leaders Awards course aimed at 14-19 year olds.
11. *Working group recommendation:* The working group recommend a full Area Committee decision on the basis that differing views were expressed in the working group meeting. One view is that the full amount be approved as childhood obesity is an increasing problem. The other view is that as the working group are recommending approval of funding to the Youth Service for holiday programmes, this seems unnecessary duplication and therefore should not be approved. **Recommend – full Area Committee decision**

Developing opportunities through new media (INE.06.13.LG) – requesting £28,962

12. HOST Media Centre have revised their application and resubmitted, on the basis of discussions and advice from previous Area Committee meetings. The new bid focuses on the work that the Outreach Workers could develop in the wider Chapel Allerton ward and Moortown and Roundhay. The project currently receives funding from Objective 2 European Regional Development Fund (ERDF) which restricts the areas they can work in to Chapeltown, Harehills and Scott Hall. The Project Manager has made contact with a number of organisations in the wider inner north east area including Open Door, Youth Service and Roundhay and Allerton Grange High Schools. Programmes that could be implemented include digital photography, radio broadcasting, music production, DJing and TV/film production.
13. *Working group recommendation:* The Area Committee is already funding a number of projects that provide programmes and activities for young people. The working group recognises a need to prioritise these bids and given the funding constraints, cannot recommend all the projects for approval. **Recommend – no contribution**

Chapelton Young People's 10-2 Club/Yes Cyber (INE.06.14.LG) – requesting £28,000

14. The organisation have secured funding for their staffing costs for 2006/07 to run youth programmes which aim to re-engage and provide learning opportunities for the most socially excluded young people in the area. The target age group is 13-19, and the Well-Being Fund is sought to cover premises rental, utilities and broadband access.
15. *Working group recommendation:* Yes Cyber have secured their staffing costs for the year and deliver a service which meets area priorities including activities for children and young people and reducing incidents of anti-social behaviour. The working group would not wish to see this provision lost to the area, and are impressed with the links being made by Yes Cyber with organisations outside of Chapelton including the Open Door project. **Recommend – £20,000 contribution subject to clarification on the premises rental position.**

Youth Service commissioning (INE.06.15.LG) – requesting £59,218

16. The Youth Service is listed as lead agency for achieving a number of actions in the Area Committee 06/07 Action Plan. Some of these will be achieved through influencing core provision, but others, where the Area Committee wishes to see additional provision, require funding. The commissioning approach will enable the Youth Service to progress the actions efficiently and effectively. The 06/07 actions that the Youth Service require additional funding to deliver are:
- Increase and improve provision for young people
 - Deliver targeted holiday schemes (over and above core provision)
 - Acquire a mobile vehicle to widen the range of provision
 - Detached work to reduce anti-social behaviour
17. The Youth Issues working group have been consulted on the proposals and are supportive of the commissioning approach. The funding if approved will be managed by the Senior Area Youth Officer. Regular progress reports will be presented to the Youth Issues working group and then the Area Committee.
18. *Working group recommendation:* The working group recognise that to deliver additionality some extra funding is necessary. The group recommend funding is commissioned to deliver the following services which will meet actions in the Area Action Plan – 1 additional 18.5hrs detached post, intensive detached work Meanwood project and holiday programmes for all wards for summer 2006, October 2006 half term and February 2007 half term. **Recommend - £33,518 contribution**

Chapelton Townscape Heritage Initiative (INE.06.16.LG) – requesting £10,000

19. Major Projects Team, Department of Neighbourhoods & Housing have submitted a stage 1 bid to the Heritage Lottery Fund (HLF) for £1.2m to repair and reinstate the historic fabric of selected sites along Chapelton Road. If the stage 1 bid is successful, there is a requirement that appraisal and feasibility work is undertaken as part of stage 2 bidding. The decision on the stage 1 bid will be made by the HLF in October 2006. The HLF guidelines state that 25% of this cost should be met by match funding. The HLF will provide £25,000 towards the costs of appraisal and feasibility. This application for Well-Being Funding is seeking a contribution to the appraisal and feasibility costs.

20. *Working group recommendation:* The appraisal and feasibility work will not directly deliver the area priorities, and the benefit is limited to one part of the inner north east area. With such demands on the Well-Being Fund, the working group would not recommend prioritising this bid at this stage. **Recommend – no contribution**

Mini Breeze event (INE.05.66.LG)

21. A Well-Being Fund contribution of £6,000 was approved by the Area Committee at the last meeting. The funding was to be used by Learning & Leisure to hold a mini Breeze event on King Alfred's Fields. Learning & Leisure have secured additional funding for their 2006 Breeze programme, which means they are now able to fund the mini Breeze without the Area Committee's contribution. They have asked if the Area Committee would like an additional mini Breeze to be put on in Meanwood, using the Well-Being Fund contribution.
22. *Working group recommendation:* The working group recommend a full Area Committee decision on the basis that differing views were expressed in the working group meeting. One view is that the funding should go back into the pot, as one mini Breeze will go ahead now on King Alfred's Fields anyway. The main Breeze event this year will be held on Scott Hall Playing Fields. The other view is that the Well-Being Fund contribution should remain with Learning & Leisure to pay for an additional mini Breeze in Meanwood. **Recommend – Full Area Committee decision**
23. For the Area Committee's information, if the recommendations of the Well-Being Fund working group are accepted, the revenue balance remaining unallocated will be £28,205.

Revenue – Small Grants requiring a full Area Committee decision

Leeds Caribbean Domino Social Club (INE.05.34.LG) – requesting £500

24. The Club have applied for a small grant to contribute towards the cost of room hire for 6 months (1 hour per week) on a Sunday to enable the group to continue meeting and socialising. The group meet at the Palace Youth project building, Shepherds Lane in Chapeltown.
25. During the consultation with Members phase, some Members indicated they do not support the application on the basis it does not meet any of the Area Committee's priorities. As per the delegated decision making process agreed at a previous Area Committee, Members are reminded that any small grant application which is questioned by one or more Members is automatically referred to the next Area Committee meeting for decision. **Recommend – full Area Committee decision**

Revenue – Small Grants approved since the last Area Committee meeting

Mary Seacole Memorial Garden (INE.06.01.SG)

26. The Mary Seacole Nurses Association has created a community memorial garden outside Chapeltown library. To coincide with the official public inauguration of the garden on 10th June, the Association sought funding towards a bespoke spectator seat for the chess and drafts area. **Approved - £500**

Friends of Gledhow Valley Woods fun day (INE.05.31.SG)

27. Friends of Gledhow Valley Woods are organising a fun day to encourage greater community involvement with the woods. The money will be used to provide a marquee and seating for the event on 20th May 2006. **Approved - £500**

Celebrating Our Heritage 2006 (INE.06.02.SG)

28. People In Action has supported people with learning difficulties and disabilities to be involved in Leeds Carnival for the last three years. The £500 Well Being fund will be used for costume materials and equipments for a multicultural group of 15 people with learning difficulties and disabilities from the North East (Inner) Area to participate in the 2006 Leeds Carnival in August. **Approved - £500**

Beckhill Community Fun Day (INE.06.03.SG)

29. Beckhill Tenants and Residents Association are planning to hold a community funday event at Stainbeck Church on Saturday 24th June 2006. The small grant will contribute towards the cost of refreshments, bouncy castle hire, face painting and event insurance. **Approved - £500**

Chapeltown Football (INE.06.04.SG)

30. Chapeltown Football Youth Development Centre is based at the Prince Philip Centre and is used by over 60 young people from the inner north east area. The aim of the group is to provide activities for young people and prevent instances of anti-social behaviour. The organisation recruits participants from referrals by the Youth Service and local advertising. The organisation is holding a celebration event on 3rd June. The small grant will purchase trophies and medals for the young people who have participated in the group's activities over the last 12 months. **Approved £500**

Capital - Large Grants

Chapel Allerton Methodist Church (INE.06.11.LG) requesting £30,000

31. The Church wish to improve accessibility and usability of the Church Centre in order to increase its use by local groups. Current usage includes a baby clinic, Chapel Allerton Residents Association, Stainbeck Arts Club, Chapel Allerton Seniors, yoga and karate lessons. The works that the Church would like a Well-Being Fund contribution towards are to install a disabled platform lift, upgrade the kitchen and upgrade the entrance hall.
32. *Working group recommendation:* The enhancement of facilities will make the centre more suitable as a venue for activities that meet the Area Committee's priorities, including activities for young people and the priority to support work that delivers sustainability to the voluntary and community sector. The centre draws clients from parts of all three wards. **Recommend – £14,400 (£2,520 VAT also to be paid if the Church cannot claim it back) contribution towards the disabled platform lift.**

Youth Service mobile provision (INE.06.17.LG) requesting £23,310

33. This is the capital element of the Youth Service commissioning approach. One of the actions in the Area Committee **Page 82** Action Plan is to explore the option of

purchasing a mobile vehicle to widen the range of provision. The proposal is to use the mobile across the whole north east wedge, both to maximise its use and for cost effectiveness. It is proposed the North East (Inner) Area Committee fund half the cost to reflect the split of usage. The mobile will enable the Youth Service to effectively engage and work with young people who do not want to, or are unable to access building based youth provision.

34. *Working group recommendation:* The group are supportive of mobile provision, however, there is not enough capital funding remaining to allocate the full sum. On that basis, and because funding for the outer north east usage has not been secured yet, the group recommend no contribution is made. **Recommend – no contribution**
35. For the Area Committee's information, if the recommendations of the Well-Being Fund working group are accepted, the capital balance remaining unallocated will be £3,665 or £1,145 if the VAT is payable on project INE.06.11.LG.

Recommendations

36. The Area Committee is requested to consider the recommendations of the Well-Being Fund Working Group and indicate if they support;
- a) The level of grant proposed from the 2006/07 revenue Well-Being Fund and the three year capital allocation.

This page is intentionally left blank

North East (Inner) Area Committee Large Grant (Revenue) Decisions 2006-07

APPENDIX 1

	Revenue	Capital
06/07 Allocation	£166,774.08	£ 317,925.00
05/06 brought forward	25,647.07	3 Year Allocation 2004/05 - 2006/07
Total Available in 2006/07	£192,421.15	£ 299,860.00 Allocated in 2004/05 & 2005/06
		£ 18,065.00 Balance available for 2006/07

TOTAL TO SPEND

Grant Ref	Cap/Rev	Project Name	Current Position	Applied for	Awarded Revenue
INE.06.01.LG	REV	Community Safety	Approved	£35,192	£35,192
INE.06.02.LG	REV	Grant & Fundraising Advice Worker	Approved	£37,528	£37,528
INE.06.03.LG	REV	CAST	Approved	£2,343	£2,720
INE.06.04.LG	REV	About Leeds newspaper	Approved	£2,500	£2,500
INE.06.05.LG	REV	Site based community gardeners	Rejected	£35,600	£0
INE.06.06.LG	REV	Proof of Age Partnership	Withdrawn	£9,088	£0
INE.06.07.LG	REV	Leeds Ahead	Pending	£12,000	£0
INE.06.08.LG	REV	REEMAP	Pending	£15,000	£0
INE.06.09.LG	REV	Consultation costs	Approved	£5,000	£5,000
N/A	REV	Small Grant Fund	Approved	£10,000	£10,000
INE.06.10.LG	REV	Leeds Involvement Project	Pending	£2,759	£0
INE.06.11.LG	CAP	Chapel Allerton Methodist Church	Pending	£30,000	£0
INE.06.12.LG	REV	Summer sports activities	Pending	£4,865	£0
INE.06.13.LG	REV	HOST Media Centre	Pending	£28,962	£0
INE.06.14.LG	REV	Yes Cyber	Pending	£28,000	£0
INE.06.15.LG	REV	Youth Service	Pending	£59,218	£0
INE.06.16.LG	REV	Chapelton THI	Pending	£10,000	£0
INE.06.17.LG	CAP	Youth Service mobile bus	Pending	£23,310	£0

Revenue **Amount of applications Approved** → £92,940

Balance Available → £99,481.15

Capital **Amount of Applications Approved** → £ -

Balance available → £ 18,065.00

This page is intentionally left blank

APPENDIX 2

North East (Inner) Area Committee Small Grant Applications - 2006/07				b / f from 2005/06		£	704.22
				Allocated on 27/03/06		£	10,000.00
				Total available 2006/07		£	10,704.22
Ref No	Project	Organisation	Current position	Applied	Awarded	Running total	
INE.06.01.SG	Mary Seacole Memorial Garden	Mary Seacole Nurses Association	Approved	£ 500.00	£ 500.00	£ 10,204.22	
INE.06.02.SG	Celebrating Our Heritage - 2006	People in Action	Approved	£ 500.00	£ 500.00	£ 9,704.22	
INE.06.03.SG	Beckhill TRA Community Funday	Beckhill TRA	Approved	£ 500.00	£ 500.00	£ 9,204.22	
INE.06.04.SG	CFYDC Celebration event	Chapelton Football YDC	Approved	£ 500.00	£ 500.00	£ 8,704.22	
INE.06.05.SG	Care Connect	Roundhay CARE	Withdrawn	£ 500.00			
INE.06.06.SG	Community Radio	Heads Together Productions	Pending	£ 500.00			
INE.06.07.SG	Life Force FM Radio	Life Force	Pending	£ 500.00			

This page is intentionally left blank

Report of the North East Area Manager

North East (Inner) Area Committee

Date: 26th June 2006

Subject: Area Committee Working Groups

Electoral Wards Affected:

Chapel Allerton
Moortown
Roundhay

Specific Implications For:

Ethnic minorities
Women
Disabled people
Narrowing the Gap

Council
Function

Delegated Executive
Function available
for Call In

Delegated Executive
Function not available for
Call In Details set out in the
report

Executive Summary

This report informs Members of the issues raised at the Area Committee Working Groups held since the last meeting of the Area Committee.

Background Information

1. At the Area Committee meeting held on 4th April 2005, Members agreed to establish four Working Groups – Youth Issues, Community Safety, Well-Being Fund and Voluntary Organisations and Community Group Support. The Groups have no decision making powers, tabling recommendations for consideration by the Area Committee.
2. One of the primary roles of the Working Group is to drive the achievement of actions in the Area Delivery Plan.

Feedback from the Working Groups

Community Safety – 19th May 2006

3. Progress report on Area Committee Action Plan 06/07 community safety section – The group received an interim quarter one update report on progress towards achieving the community safety related actions. Full details are contained in the relevant section of the separate Action Plan 06/07 update report.
4. Burglary reduction work priority areas – The working group were asked for their views on where they consider priority areas for burglary reduction work, on the basis of their knowledge of communities and issues in each ward. This information will be used in conjunction with Police burglary statistics to make sure the Well-Being funded work is carried out in areas that have either not previously benefited from such an initiative, and/or areas where burglary rates are high.
5. Alleys and ginnels update – There are currently four ginnels where consultation has taken place and gating will be going ahead. These are Carr Holm Grove/Drive, Carr Holm Mount, Wensley Green and St. Martins. Quotes and designs from gating companies have been received. The next stage will be to consult with residents in the immediate vicinity on their preferred design, with a view to installation in Autumn 2006. The Copgrove ginnel will have safety improvements rather than gating.
6. SID machine – Members of the working group are keen to use the SID machine to deter drivers from speeding in hotspot areas. Development department has a SID machine that can be borrowed. Members will identify community groups who would be interested in using the machine, and pass the details to Area Management for arrangement.

Youth Issues – 19th May 2006

7. Well-Being Fund commissioning to Youth Service – The group received a draft copy of the Youth Service commissioning document for 2006/07. This sets out what additional activities and resources the Youth Service require to deliver some of the actions identified as priorities in the Area Committee Action Plan for 06/07. The group were generally supportive of the content. Clarification was sought about the mobile provision, and how this might be funded for use in the outer north east area.
8. HOST Media Centre Well-Being Fund application – Following discussions at previous Area Committee meetings, HOST Media Centre withdrew their original bid and have worked up a new bid for funding specifically covering activities and programmes with young people in Moorfoot, Roundhay and the wider Chapel

Allerton area. The group discussed the new bid. Applicants were advised to attend an Open Door steering group meeting to develop their work here further.

9. Chapelton 10-2 Club/Yes Cyber Well-Being Fund application – The bid was discussed. The group discussed ways that the project could add value and support other similar projects in the wider inner north east area.
10. Youth Development Worker – An update report was presented and discussed. Full details of this can be found in appendix 1.

Well-Being Fund Working Group – 31st May 2006

11. The recommendations of this group are contained in the separate Well-Being Fund report.

Recommendations

12. The Area Committee is requested to note the contents of this report and consider the recommendations of the Working Groups.

This page is intentionally left blank

Youth Development Worker update

Volunteers:

- 8 with initial interview carried out and awaiting return of Criminal Record Bureau (CRB Check)
- 8 awaiting initial interview
- 12 via 3-Churches Group awaiting registration
- 3 via area youth programmes from Elmete Estate Garages Youth Consultation Group awaiting registration
- 1 via area programme from Elmete Wood School awaiting registration
- 1 via area programme from Allotment Project awaiting registration
- Current total figure so far-33, (see table below)

	Volunteers awaiting interview	Volunteers awaiting CRB registered	Volunteers CRB registered & awaiting confirmation	Volunteers confirmed	Totals
Chapel Allerton	-	-	5	-	5
Roundhay	-	17	-	-	17
Moortown		-	2	1	3
All Wards	8	17	7	1	33

- Induction workshop developed and ready to deliver.
- Follow-up Introduction to Youth Work sessions being developed.
- Promotional poster forwarded to Area Management and North East Homes to distribute to various voluntary organisations.
- Volunteers also applying for current part-time youth worker vacancies.

Youth Voluntary Organisations Capacity Building:

Roundhay

(i) 3-Churches:

- New youth group to start in June/July 2006, partnership between 3 Churches and Youth Service.
- 1 Youth Service worker with 3-Churches volunteers
- 1 evening per week on Tuesdays
- Based at the Scout Hut at the Lidgett Park Methodist Church
- Registering up to 12 volunteers at Lidgett Park Methodist Church (11.05.06)
- To provide Introduction to Youth Work training sessions specifically tailored.
- Link established with Harriet Wright, Connexions Capacity Build Worker
- Link established with Paul Auber, Area Management Funding and Grants Officer

Moortown

(i) Queenshill Tenants & Residents Association:

- Attending next meeting of Tenants and Residents Group.
- Link with area youth work programmes

Chapel Allerton

(i) 7 Estates / Meanwood Youth Provision Group:

- Gave presentation paper on CRB/Child Protection Issues
- Organising 2 small informal workshop events June/July 2006 aimed at voluntary agencies. The focus will be on Child Protection issues with presentations, networking, and sharing good practice etc.
- Meeting Learning & Leisure Child Protection Officer to discuss.

(ii) Candy Stripe:

- Initial meeting held with Paula O'Malley, Director.
- Wanting to set up youth provision as an extension of her current children's work.
- Catchment area low on youth work, therefore provision could fill gap.
- Advice from Area Management Team regarding level of support as organisation is a private enterprise.

(iii) Beckhill Estate

- Joint support with Two Hills Project with volunteers in delivering youth work sessions on the Beckhill Estate. Discussed other options with worker.

Miscellaneous:

- Contacted Bryan Robinson Leeds North East Homes regarding possible support with Environmental Youth Wardens. Awaiting response.
- Combined voluntary agencies information programme details, from various sources, with Youth Service area programme details to form part of the mapping exercise.

Inner North East Youth Forum:

- Presentation given to Youth Service area team meeting
- Meeting with 'The Project' taken place in planning future events.
- Chapel Allerton planning meeting taken place.
- Chapel Allerton area staff recruiting young people from across the ward. Up to 16 young people from a wide representation.
- Chapel Allerton second planning meeting taken place to plan introduction evening at 180 Chapeltown Road.
- Chapel Allerton introduction event took place for young people on Thursday 4th May at 180 Chapeltown Road. To take place fortnightly 6.30-8.30pm at 180 Chapeltown Road. Name established as CAYA – Chapel Allerton Youth Action.
- Chapel Allerton third planning meeting arranged to plan residential at Herd Farm in the Autumn Term.
- Roundhay and Moortown groups being established with area team.

Report of the North East Area Manager

North East (Inner) Area Committee

Date: 26th June 2006

Subject: Actions and Achievements

Electoral Wards Affected:

Chapel Allerton
Moortown
Roundhay

Specific Implications For:

Ethnic minorities
Women
Disabled people
Narrowing the Gap

Council
Function

Delegated Executive
Function available
for Call In

Delegated Executive
Function not available for
Call In Details set out in the
report

Executive Summary

This report provides Members with a summary of recent actions and achievements of the Area Committee and Area Management Team. The report also gives a brief update on the District Partnership.

Background Information

1. This report enables the Area Committee to track progress of the actions identified in the Area Delivery Plan 2006/07, and provides details of work achievements of the Area Management Team since the last Area Committee meeting.
2. Appendix 1 refers to progress on specific issues raised by Members at Area Committee meetings.
3. Appendix 2 tracks progress against the Area Delivery Plan 2006/07.

Significant action and achievements since the last Area Committee meeting

4. The 'crime and grime' neighbourhood tasking meetings started in April 2006. The meetings are fortnightly, and are about bringing operational staff together to share information and then take joint action quickly to deal with any issues. As a direct result of the meetings, actions include the removal of hedges at 2 Grange View and the Latvian club on the Mexboroughs to reduce cover for drug dealers, crime prevention key rings distributed in Chapel Allerton village, joint action day planning and detached Youth Workers deployed to an anti-social behaviour hotspot on the Miles Hill estate.
5. The Oakwood Town and District Centre feasibility study commenced in May 2006. An architect from Jacobs Babbie is project managing the work, which is expected to be completed by August 2006. Part of the study will involve consultation on initial designs with traders and local residents. This will be undertaken by the Area Management Team in July and inform the final designs and costings for the scheme.
6. The North East District Partnership held its third conference on 22nd May. Attended by over 80 local stakeholders, community representatives, ward councillors and interest groups, the focus of the conference was on "connecting communities" and community cohesion. Through creative workshop activity the conference explored issues and processes that either promote or act as barriers to community cohesion. The outcomes of the event will be to develop policies and programmes for the Partnership that reflect key community themes to generate good practice, also to develop a core set of principles that could serve as an internal mechanism for agencies to ensure they are able to deliver services taking account of diversity.

Recommendations

7. Members are requested to note the recent actions and achievements and provide comment as appropriate.

North East (Inner) Area Committee Actions

	Date Raised	Issue	Update	Status
1	<u>Area Committee</u> 27/03/06	Area Committee to undertake a review of community provision in the Chapeltown area, including the proposals of CCAG, taking into account the principles previously approved by the Executive Board, the consultants work on the Chapeltown Rd Development Plan, the land requirements of the planned new Joint Service Centre and existing community provision in the area.	Area Management Team have started the review and met with a number of key stakeholders. A final review report with recommendations for the Area Committee to consider will be presented at the September meeting.	Ongoing
2	<u>Area Committee</u> 06/02/06	Area Committee to consider and respond to an issue raised in the Open Forum concerning Talbot Fold playground.	Officers have been requested to review the issue and provide a response for consideration on behalf of the Area Committee Chair.	Ongoing
3		Early Years Service to report quarterly on progress with Children's Centres in inner north east.	Noted.	Ongoing
4	<u>Area Committee</u> 05/12/05	The Committee to receive a further report from the PCT on 'Making Leeds Better' in 6 months time.	Report to be presented in 6 months time.	Ongoing

This page is intentionally left blank

Objective / Target	Action	Lead	Time-scale	Resources	Outputs	Outcomes	Risk	Progress Report
Children and Young People								
Provision of activities for children and young people	1. Establish existing level of service provision for young people	AMT YS	By July 2006	Existing	<ul style="list-style-type: none"> Mapping exercise of Youth Service, voluntary sector, church and other provision 	<ul style="list-style-type: none"> Realign existing resources to target identified areas of need 	A	Mapping exercise nearing completion. This action was due to be completed by May 2006 so it is slightly overdue.
	2. Through the Youth Development Worker post, develop partnership delivery arrangements with voluntary sector youth providers to meet need	YS	April 06 – March 07	Existing and new Well-Being funded post	<ul style="list-style-type: none"> Number of new partnerships / programmes established Number of new projects commissioned to meet need Number of young people benefiting from programmes and activities 	<ul style="list-style-type: none"> Increased provision for children and young people Reduction in youth associated anti-social behaviour 	G	See separate Youth Development Worker update report.
Page 99	3. Target Youth Service programme provision to meet need	YS	Ongoing	Existing	<ul style="list-style-type: none"> Number of activities and programmes established Programme of targeted detached youth work Number of young people benefiting who live in inner north east area Number of young people gaining accredited learning 	<ul style="list-style-type: none"> Increased / improved provision for children and young Reduction in youth associated crime and anti-social 	G	New provision established at Stainbeck Church, Tuesday & Thursday Evenings, targeting 'hard to reach' young people from the 7 estates. Provision at Palace & Mandela Centre 3 evenings and 4 afternoons per week currently planning music production project with Host Media centre. Two new evening sessions now running Tues & Fridays at Open Door, Lidgett Lane. Partnership project with Two Hills, youth service staff currently delivering Motorcycle project & DVD project, targetted at young people involved in ASB in conjunction with WYP. REVISIT programme planned in partnership with YOS intitial meetings have taken place & resources allocated for programme to commence October 06.
	4. Deliver targeted holiday schemes	YS	School holidays 06/07 year	Existing and Well-Being Fund	<ul style="list-style-type: none"> Number of holiday activities delivered Number of young people benefiting who live in inner north east area 	<ul style="list-style-type: none"> Quality provision for children and young people Reduction in youth associated crime and anti-social behaviour 	G	Limited holiday provision for Easter & Spring bank holidays. PAYP funds identified for Palace and Prince Philip Centre, staff currently consulting with young people for activity programmes for work in Summer holidays, Awaiting outcome of Well Being Bid for further holiday activities.
	5. Mobile youth vehicle	YS	Study complete by March 06	Existing and Well-Being Fund	<ul style="list-style-type: none"> Feasibility study completed and presented to Youth Issues Working Group Acquire a mobile vehicle, depending on outcome of study 	<ul style="list-style-type: none"> Widened range of provision for children and young people 	G	Feasibility study completed and presented to the Youth Issues working group in January. Bid for WBF submitted to June 2006 Area Committee meeting to cover inner area use. To secure best value and optimum usage, the mobile provision needs to be shared with outer north east. Funding options for that area are being explored.
	6. Roundhay skate park	YS		Well-Being Fund	<ul style="list-style-type: none"> Review and improve existing skate park 		G	first meeting of youth consultation group planned for 18/06/06 as part of Roundhay park 'Parks Day'

Support initiatives to improve school attendance and achievement	7. Alternative curriculum provision – for example Motiv8, Princes Trust programmes at Carr Manor High	AMT YS Vol	Through out 06/07 school year	Well-being Fund and other external funds	<ul style="list-style-type: none"> Number of activities and programmes delivered Number of young people benefiting who live in inner north east area 	<ul style="list-style-type: none"> Improved school attendance and achievement 	G	Two programmes identified in schools targeting improving attendance and achievement. At Carr Manor High School, the Excell programme is currently running with 12 young people. New MOTIV8 programme planned with Allerton Grange High School to start Sept 06.
Increase involvement of young people in decision making	8. Elected members and young people meetings	YS	Ongoing	Existing	<ul style="list-style-type: none"> Number of meetings Number of young people involved Number of young people attending a Forum as a result of meetings with Members 	<ul style="list-style-type: none"> Greater empowerment of young people 	G	Chapel Allerton area youth forum has had 3 meetings and decided name of group as CAYA (Chapel Allerton Youth Action) with 12 members currently. Moortown & Roundhay youth forums planned to commence Aug 06. When firmly established, representatives from each of the 3 local forums will form a Inner N.East youth forum.
P R O G R A M M E	9. Youth representation on Youth Issues Working Group	YS AMT	By Autumn 06	Existing	<ul style="list-style-type: none"> Number of young people attending Youth Issues meeting Number of ADP actions children and young people involved in decision making 	<ul style="list-style-type: none"> Greater involvement of young people in decision making 	G	Discussion at Youth Issues and with Members has led to agreement that it is better for Members to meet with young people in their own environments, rather than a formal meeting. Members have attended Youth Service run sessions at different venues across the inner area to engage with young people. The Youth Forum work will provide a medium through which more in depth consultation and involvement by young people in decision making can take place.
R E D U C E	10. Target detached youth work to ASB hotspots	YS	Ongoing	Existing	<ul style="list-style-type: none"> Number of detached sessions established Number of young people benefiting who live in inner north east 	<ul style="list-style-type: none"> Reduction in youth associated crime and anti-social behaviour 		Detached workers on Miles Hill & Beckhill estates one evening per week. As a result of detached work, young people have been referred to projects at FSU building (Beckhill Avenue Mon & Tues evenings) and Two Hills Youth Project (Thurs evening). Awaiting outcome of WBF bid for further detached staff.
O G R A M M E	11. Develop local projects to provide diversionary activities	YS AMT Vol	Ongoing	Existing and Well-Being Fund	<ul style="list-style-type: none"> Projects established providing diversionary activities Number of young people benefiting who live in inner north east 	<ul style="list-style-type: none"> Reduction in youth associated crime and anti-social behaviour 	G	Neighbourhood Warden patrols in ginnels have been successful in reducing youth nuisance at school opening, closing and lunch times. Detached Youth Workers have been deployed to engage with young people hanging around in the Miles Hill estate during April 2006. Feedback from the Police and residents suggest the approach is working and has reduced reports of anti-social behaviour.
Community Safety								
Support a co-ordinated approach to tackling 'crime & grime'	12. Joint tasking	AMT WYP CS STS	Ongoing	Existing	<ul style="list-style-type: none"> Fortnightly joint tasking meetings to share information and deal with issues 	<ul style="list-style-type: none"> Reduction in crime and environmental blight 	G	As at 4 May, 3 tasking meetings have taken place. Actions include removal of hedges at 2 Grange View to reduce cover for dealers,removal of hedges at Latvian club, identifying street signs in Chapeltown for repairs / replacements, rubble removal at Scott Hall, letters to Button Hill residents re.closing gates, seizure of illegal bikes in Chapeltown, letter drop re ASB in Methleys, 1 ABC signed and agreed, crime prevention key rings distributed in Chapel Allerton / Gledhow, action day participants identified, detached youth workers deployed to Miles Hill, wardens deployed to ginnel duty, 70 enforcement letters distributed leading to one enforcement, Park View pub land cleared by CAST, leaflets distributed for public meeting on 8 May re Miles Hill, Beckhill graffiti reported.

	13. Community Area Service Team (CAST)	AMT STS	Ongoing	Well-Being Funded	<ul style="list-style-type: none"> Regular timetable for work established Hotspots / identified areas of need targeted Monthly reports of work completed 	<ul style="list-style-type: none"> Improved environmental appearance of inner north east 	G	Timetable set up over 5 day working period - 1 day per week in Beckhill, Chapeltown, rest of Chapel Allerton ward, Roundhay and Moortown. Hotspots are identified by Wardens, Cllrs & AMT through referrals process. CAST Manager sends monthly monitoring reports to AMT, these are circulated to Cllrs for information.
	14. Multi-agency Operation Arrow targeting Neighbourhood Wardens and PCSOs at priority areas	WYP CS AMT	From April 06	Existing and Well-Being Funds	<ul style="list-style-type: none"> Number and location of multi-agency operations, plus outputs of operations Number of arrests and other results from each Operation 	<ul style="list-style-type: none"> Reduction in crime and increase in public reassurance 	G	An Operation Arrow took place on Brackenwood on 12th May. The results include 4 arrests, 2 pupils returned to school, 40 vehicles caught speeding using SID machine, 6 incidences of flytipping removed & 8 graffiti sites cleared. On the 24th May Queenshills (as part of wider Moor Allerton operation) with results including 2 arrests, housing visits, 10 stop checks and CAST team clean up. On the 25th May Beckhill, Miles Hill, Stonegates, Potternewton & Sugarwell estates targeted, results included 400 ASBU letters delivered on Beckhill, one ABC, one ASBO warning and CAST team
Reduce crime and the fear of crime	16. Targeted burglary reduction initiatives	CS	From April 06	Well-Being Fund	<ul style="list-style-type: none"> Areas targeted and number of households benefiting from burglary reduction improvements 	<ul style="list-style-type: none"> Reduction in burglary and fear of crime 	G	Community safety working group on 19th May to identify hotspots then target areas for burglary reduction work to commence. Burglary increases in autumn so some funding will be reserved until then to ensure that police identified hotspots are targeted. CASAC have been commissioned to carry out the work and will be paid WBF quarterly on receipt of evidence of burglary reduction work carried out.
	17. Automatic Number Plate Recognition (ANPR)	WYP	From April 06	Well-Being Fund	<ul style="list-style-type: none"> Number of ANPR operations carried out Number of arrests as a result of ANPR operations 	<ul style="list-style-type: none"> Reduction in crime 	G	Two ANPR operations have taken place in the quarter. One on Chapeltown Road resulting in 5 arrests and another operation on Roundhay Road.
Page 101	18. Alley and ginnel initiatives	CS	Ongoing	Existing and Well-Being Fund	<ul style="list-style-type: none"> Number of ginnels investigated for possible gating or closure Number of ginnels where safety improved Number of ginnels gated or closed 	<ul style="list-style-type: none"> Reduction in crime – anti-social behaviour, criminal damage, drugs and fear of crime 	A	Currently working on four ginnels for gating - Carrholm Grove/Drive, Carrholm Mount, Wensley Green and St Martins, Working on one ginnel to improve safety - Coprove.
	19. Education initiatives	AMT	Ongoing	Existing	<ul style="list-style-type: none"> Number of leaflets distributed and areas targeted 	<ul style="list-style-type: none"> Increased crime prevention awareness 	A	No progress yet.
	20. Chapel Allerton cumulative licensing policy	LD	By Summer 2006	Existing	<ul style="list-style-type: none"> Addendum to Licensing Policy adopted by Executive Board 	<ul style="list-style-type: none"> Reduction in noise nuisance, litter and alcohol related anti-social behaviour in Chapel Allerton 	G	Executive Board adopted the Chapel Allerton cumulative licensing policy in January 2006. Reports of ASB to be monitored over the summer to see if the policy has been effective.
Improving the Environment								
Improve the environmental appearance of inner north east	21. Joint tasking	AMT WYP CS	Ongoing	Existing	<ul style="list-style-type: none"> Fortnightly joint tasking meetings to share information and deal with issues 	<ul style="list-style-type: none"> Reduction in crime and environmental blight 	G	See comments for action no.12

	22. Community Area Service Team (CAST)	StS AMT StS	Ongoing	Well-Being Funded	<ul style="list-style-type: none"> Regular timetable for work established Hotspots / identified areas of need targeted Monthly reports of work completed 	<ul style="list-style-type: none"> Improved environmental appearance of inner north east 	G	See comments for action no. 13
	23. Individual environmental improvement projects – for example Chapeltown Road public art project	AMT	April 06 – March 07	Well-Being Funds and other external funds	<ul style="list-style-type: none"> Number of projects commissioned Number completed 	<ul style="list-style-type: none"> Improved environmental appearance of inner north east 	G	The Area Committee agreed Well-Being Funds in March 2006 for the following environmental improvement projects which will be implemented in 06/07 - Potternewton Park garden in the park, Meanwood Park improvements, Roundhay environmental festival and St Andrew's Roundhay UFC community gardens.
Support environmental awareness initiatives and community involvement	24. Education programmes on litter and recycling in schools	StS	April 06 – March 07	Existing	<ul style="list-style-type: none"> Number of secondary schools involved and programmes implemented 	<ul style="list-style-type: none"> Improved environmental appearance, particularly around schools and on school routes 	G	Awaiting information from Waste & Recycling Team in City Services on schools involved and when.
Page 102	25. Community group / forum education and awareness talks and visits	StS	April 06 – March 07	Existing	<ul style="list-style-type: none"> Number of environmental awareness talks Number of visits to Household Waste Sorting Sites Number of community groups / forum meetings benefiting 	<ul style="list-style-type: none"> Improved environmental appearance and awareness 	G	Education & Awareness Officer for NE in Streetscene has contacted Area Management to find out dates of Forums and other events over the coming months so that they can attend. When dates are confirmed they will be reported to the Area Committee. Roundhay environmental festival (5th - 10th June) will feature displays and information on green issues, waste & recycling and speakers on environmental issues. The festival is funded by the Area Committee.
	26. Neighbourhood Environmental Action Team (NEAT)	StS AMT	By Summer 06	Existing	<ul style="list-style-type: none"> Number of neighbourhood recommendation reports produced by ENCAMS Number of agreements set up between community groups & Streetscene as a result of ENCAMS reports 	<ul style="list-style-type: none"> Improved environmental appearance Greater satisfaction by local residents of service delivery 	W	Action not commenced yet.
	27. Community clean ups	AMT CS	Ongoing	Existing and Well-Being Fund	<ul style="list-style-type: none"> Number of community clean ups 	<ul style="list-style-type: none"> Improved environmental appearance Increased community involvement 	G	Since the last Area Committee meeting, skips or the services of the CAST team have been provided for the following 5 clean up events - Demonstrate Day 18th March on Beckhill, Brackenwood action day 12th May, Queenshills 24th May, Seven estates 25th May, Roundhay Mount clean up 27th May, and Miles Hill estate community clean up on 2nd June.
Regeneration								

Develop and support partnership working to address deprivation issues	28. Co-ordination of partnership working to deliver improvements in priority neighbourhoods – Beckhill, Chapeltown and Queenshill (as part of Cranmer and Lingfield action plan)	AMT	Ongoing	Existing and external funds	<ul style="list-style-type: none"> • Beckhill Implementation Group (BIG) action plan • Chapeltown IMPACT action plan • Cranmer and Lingfield action plan (Queenshill elements) 	<ul style="list-style-type: none"> • Measurable improvements in the quality of life for residents of priority estates 	G	<p>BIG - Bid for NRF funding for the Meanwood Intensive Families project has been successful. The funding will pay for a Co-ordinator and for activities and support work for the individuals worked with. It is hoped the Co-ordinator will be in post by August 2006. A communications strategy has been agreed. Service delivery issues concerning refuse collection have been discussed and improvement plan agreed. Demonstrate Day held on 18th March involving Beckhill Tenants & Residents Assoc, Leeds Youth Cell Network, Youth Service, Area Management, LNEh, Cllrs & residents litter picking and planting outside the community centre.</p> <p>See separate report on Intensive Neighbourhood Management.</p> <p>The District Partnership has identified and agreed Moor Allerton, namely the Lingfield, Cranmer Bank, Fir Tree and Queenshill estates, a priority neighbourhood for 06/07 with a specific action to work in partnership to create a comprehensive, multi-agency action plan to address key challenges in relation to health, education, employment, housing and crime.</p> <p>A multi-agency partnership, Moor Allerton Partnership (MAP), has recently been established and had its first meeting on the 11th May 2006. MAP currently comprises of senior officers from Area Management, Community Safety, Education Leeds, West Yorkshire Police, Leeds North East homes, Job Centre Plus, Youth Service, North East Primary Care Trust, Development Department, City Services and Leeds Voice.</p>
Page 103	29. Chapeltown Road Investment Plan	AMT MPT	Ongoing	Existing and external funds	<ul style="list-style-type: none"> • Consultants appointed • Investment Plan completed 	<ul style="list-style-type: none"> • Private sector investment and physical improvements to Chapeltown Road 	G	<p>May 14th event at HOST Media Centre displaying consultants plans and designs for public comment. Feedback from the event will be used to inform the final recommendations from the consultants. The Executive Summary of the Development Plan & Land use Framework is contained in a separate report to this Committee.</p>
Support work to deliver sustainability to voluntary and community sector	30. Grant and Funding Advice Officer	AMT	April 06 onwards	Well-Being Funded post	<ul style="list-style-type: none"> • Number of groups contacted and advised • K Fund grants awarded • Social enterprises supported 	<ul style="list-style-type: none"> • Increased capacity and sustainability of voluntary and community sector in inner north east 		<p>See separate report from the Grant & Fundraising Advice Worker.</p>
	31. Community buildings audit	AMT	Ongoing	Existing	<ul style="list-style-type: none"> • Database of community facilities completed • Number of groups matched to facilities for use 	<ul style="list-style-type: none"> • Increased number of groups able to access space, and more efficient use of existing facilities 	G	<p>At the request of the Council's Executive Board, a community centre review covering Chapeltown is taking place. This is in response to a deputation to full Council from the Chapeltown Community Centre Action Group, as previously reported to this Committee. A full report with recommendations is expected for the September Area Committee meeting. Alongside this work, negotiations to secure a lease on 53 Louis Street have progressed positively. Asset Management Group agreed in April 2006 to offer an extended rent free period to enable the Feel Good Factor to refurbish the building for their office base and community use. It is hoped this will progress as soon as possible. Feel Good Factor are awaiting confirmation of Lottery funding to carry out additional improvement works.</p>
Town and district centre improvements	32. Oakwood Shopping Village	AMT	April 06 – March 07	Town & District Centre Fund, and Well-Being Fund	<ul style="list-style-type: none"> • Business case completed and approved by April 2006 	<ul style="list-style-type: none"> • Economic regeneration of Oakwood, particularly the enhancement of 	G	<p>Outline business case and request for funding to complete a feasibility study was approved by Asset Management Group in March. Jacobs Babbie have been appointed to carry out the feasibility study with a start date of 8th May and estimated completion date of mid July. Part of this study will involve</p>

					<ul style="list-style-type: none"> • Consultation with traders and residents completed by Autumn 2006 • Final design completed Autumn 2006 • Work begins on site Winter 2006 	viability of local and independent traders		consultation with traders and other local interested parties. This will be carried out by Area Management once initial costings and designs have been produced for display.
	33. Meanwood Shopping Centre	AMT	April 06 – March 07	Town & District Centre Fund, possible Well-Being Fund	<ul style="list-style-type: none"> • Business case completed and approved by Summer 2006 	<ul style="list-style-type: none"> • Economic regeneration of Meanwood shopping centre, particularly the enhancement of viability of local and independent traders 	R	Due to capacity issues in the Area Management Team work on the outline business case has not started yet.
	34. Area based physical improvement schemes	AMT	April 06 – March 07	Well-Being Fund	<ul style="list-style-type: none"> • Number of schemes developed and specific achievements – eg area of highway improved, street furniture installed, festive lights arranged. 	<ul style="list-style-type: none"> • Improved appearance of specific areas 	W	No schemes yet developed although many of the environmental improvement projects listed in action no.23 will improve the physical appearance of the particular locality. A meeting has been arranged for late June 2006 with Helen Franklin to discuss the implications of the PFI street lighting contract and how Cllrs requirements for heritage and festive lighting facilities can be accommodated.

Community Engagement

Engage with local communities across inner north east 04	35. Community forums	AMT	Ongoing	Existing and Well-Being Funds	<ul style="list-style-type: none"> • Number of forums held • Number of leaflets and posters distributed • Number of residents attending 	<ul style="list-style-type: none"> • Improved engagement and consultation between City Council and local • Improved service delivery 	G	The following forums have taken place since the last Area Committee meeting - Chapeltown 18th May, Meanwood 7th June and Chapel Allerton Village on 14th June. A Roundhay forum for the West Parks area will be taking place on 4th July. Leaflet distribution has been via Area Management databases of attendees. For the Chapeltown Forum HOST Media Centre helped publicise it through a press release which was featured in the YEP.
	36. About Leeds civic newspaper	AMT	Ongoing	Existing and Well-Being Funds	<ul style="list-style-type: none"> • Number of inner north east stories • Number of enquires as a result of articles in the paper 	<ul style="list-style-type: none"> • Increased engagement through publicity of the Area Committee 	G	Area Management write the articles for each issue. In the Spring 06 issue, the Inner NE articles were on the 05/06 WBF BRIL project, introducing the crime & grime joint tasking arrangements, and the arts & crafts market in Chapeltown.

Key:

G = green (on target, progressing well)

A = amber (some delays, minor issues, progressing behind schedule)

R = red (major delays & issues, significantly behind schedule)

W = white (action not planned to start yet)

Report of the North East Area Manager

North East (Inner) Area Committee

Date: 26th June 2006

Subject: Funding Advice & K-Fund 2006/7 Progress Report

Electoral Wards Affected:
Chapel Allerton
Moortown
Roundhay

Specific Implications For:

Ethnic minorities
Women
Disabled people
Narrowing the Gap

Council
Function

Delegated Executive
Function available
for Call In

Delegated Executive
Function not available for
Call In Details set out in the
report

Executive Summary

This report provides Members with an update on the progress of the work of the Grants & Funding Advice Officer in the Chapel Allerton, Moortown and Roundhay Wards, and the distribution of 1st round K-Funding in the inner Chapel Allerton Ward.

Background Information

1. The Area Committee, has allocated funding for a three-day a week post to provide grants & funding advice to voluntary organisations in the Chapel Allerton, Moortown and Roundhay Wards.
2. The Area Committee with ERDF contributions, has also allocated grant funding of £60,000 during the 2006/7 period to help 'connect communities to the economy' benefiting organisations in the inner Chapel Allerton Ward area.
3. This report provides Members with details of groups receiving grants and funding advice, and groups receiving K-Funding in its 1st round.

Grants & Funding Advice

4. The Grants & Funding Advice Officer has been in post since 6th February 2006 employed on an 18 month contract for 3-days a week covering the Chapel Allerton, Moortown and Roundhay Wards.

The North East Area Committee funded post is targeted at voluntary organisations seeking funding, business sustainability and social enterprise advice, and advice on accessing the local authority's new funding arrangements during the transitional period 2005/7.

Since February, the Officer has set up the systems required to administer and manage the work and has so far responded to a caseload of 68 inquiries¹, of which:

- 23 are active client cases
- 22 are live client cases
- 21 are become dormant client cases, and
- 10 have developed into K-Fund applications

Of the 68 inquiries:

- 45 originate from or work mainly with beneficiaries in the Chapel Allerton Ward
- 3 originate from or work mainly with beneficiaries from the Moortown Ward
- 4 originate from or work mainly with beneficiaries from the Roundhay Ward
- 4 work with beneficiaries from all three Wards, and
- 12 do not meet with Objective 2 ward boundary criteria

Advice assistance provided currently includes voluntary sector business planning, development statements, sustainability and budgetary advice, social enterprise advice referrals, funding sources and criteria advice, start-up advice and advice on constitutions and other statutory matters.

The K-Fund

5. The Area Committee, with ERDF contribution, has allocated resources to supplement the 3-day grants & funding advice work with a further 2-days, within the same employment contract, to set-up and administer a K-Fund of £60,000 over 18-

¹ See Appendix 1 – Inquiries list

months to help 'connect communities to the economy' and benefiting organisations in the inner Chapel Allerton Ward area.

The criteria for K-Funding is as follows:

- a. Create new group
- b. Enable sustainability
- c. Enable social enterprise
- d. People into work
- e. Benefit local area
- f. Improve residents' quality of life
- g. Others

The Grants & Funding Advice Officer in his capacity as the K-Fund Administrator / Manager has been responsible for publicising the K-Fund, producing an application pack, convening, providing terms of reference and administering a K-Fund Grant Panel, preparing applicant summaries, and assisting the Panel to distribute £12,000 of grant in its first round. The K-Fund Officer is also responsible for producing electronic returns for ERDF funds to GOYH.

Of 17 direct inquiries about the K-Fund, 10 organisations developed full applications of which 5 were successful:

Projects Funded

Chapel Allerton Ward

6. LS7 RESULTS – IDA05

This emerging group constituted in 2004, trains young people for employment in the theatre industry and fills a gap around community theatre arts provision (currently non-existent), by helping to develop community audiences and place its members in career roles.

LS7 RESULTS were awarded £3,338 at the April 06 K-Fund Grant Panel Meeting towards the total annual cost (£4,708) of the group's development, sustainability and capacity building costs.

The K-funded project aims to:

- form new resource partners for sustainability
- explore social enterprise options
- develop management committee skills, and
- create an industry support network for its members

Outcomes expected with K-funding are:

- 3 Partnerships developed
- 1 Social Enterprise developed
- 4 Management committee members trained
- 12 Volunteers trained
- 1 New network created
- 3 People into work

7. Leeds Young Authors – IDA06

This emerging group constituted in 2005, promotes all forms of the written word including publishing, readings, collaborations and performance as well as training young people for careers in writing, with the added benefits of raising literacy levels among its members.

Leeds Young Authors were awarded £3,900 at the April 06 K-Fund Grant Panel Meeting towards the total annual cost (£5,000) of the group's development, sustainability and capacity building costs.

The K-funded project aims to:

- Review / update business plan
- review organisational structures
- review programme curriculum
- assess real / potential incomes
- explore social enterprise options, and
- develop organisational communications

Outcomes expected with K-funding are:

- 1 Business plan updated
- 6 Youth Mentors trained
- 1 Organisational structure rationalised
- 6 Mentor's employability increased
- Sustainability explored
- 3 year targets set

8. PROJECT7 – IDA14

This emerging group constituted in 2004, provides social / leisure activities for 135 registered young people who attend its regular Friday evening sessions, in addition to providing advice and referral support into education, training and employment in partnership with its parent organisation YesCyberCafé.

PROJECT7 were awarded £2,900 at the April 06 K-Fund Grant Panel Meeting towards the total annual cost (£4,575) of the group's capacity building and volunteer expenses costs.

The K-funded project aims to:

- train its young management committee
- explore separate organisational identity options
- develop a volunteers' expenses fund

Outcomes expected with K-funding are:

- 14 Committee members trained
- Number of organisational options explored
- 1 Volunteer fund resourced

9. Urban Construction Initiative – IDA36

This new start-up, constituted earlier this year, aims to provide practical skills training for employment in the construction industry, by taking on groups of 10 apprentices for 6-months intensive skills training in plastering.

Urban Construction Initiative were awarded £5,000 at the April 06 K-Fund Grant Panel Meeting towards the total annual cost (£8,000) of the group's start-up costs including 10 plaster's starter tool kits, public relations and professional services.

The K-funded project aims to:

- Purchase starter tool kits
- Develop office / administration
- Conduct a publicity campaign

Outcomes expected with K-funding are:

- 10 plasters trained
- Office administration capacity built
- Corporate publicity developed

10. African Curriculum Development Association – IDA46

This constituted volunteer-led group established in 1992, has working interests in community publishing and the promotion of BME texts and authors into mainstream curriculum, and currently act as official publishers to the quarterly Northern Journal(TNJ) of the Leeds Black Men's Forum.

The African Curriculum Development Association were awarded £2,125 at the April 06 K-Fund Grant Panel Meeting towards the total annual cost (£4,725) of the group's proposal to develop an alliance of local newsletter, newspaper and magazine publishers in the voluntary sector to create synergies, efficiencies and reduce the amount of alternative printed media reaching the doorstep.

The K-funded project aims to:

- Create / host printed-media network
- Create local media groups' alliance
- Develop synergies / efficiencies
- Explore social enterprise options

Outcomes expected with K-funding are:

- 1 Printed media network developed
- 1 Working alliance created
- Individual group efficiencies developed
- Social enterprise options explored

Recommendations

13. The Area Committee is requested to note the contents of this report.

Appendix 1 – Inquiries List

Group

1. Jyoti Stores
2. Milun Women's Centre
3. Jamaica Society
4. Leeds Black Elders Assn.
5. LS7 RESULTS
6. Leeds Young Authors
7. Prince Phillip Centre
8. Hibiscus
9. OPEN DOOR, Lidgett Lane
10. Judean Table Tennis Club
11. New Testament Church Of God
12. Vietnamese Elderly Group
13. Leeds REACH
14. PROJECT 7
15. Orlando Weekes
16. Eritrean Community in Leeds
17. Yorkshire Amateur Football Club
18. Brickwall Studios
19. Sikh Temple
20. REEMAP
21. Emily Falcons
22. Leeds Giving Voice
23. Sikh Welfare Trust
24. MAE Care
25. Hawthorn Mill Sheltered Housing
26. Roundhay CARE
27. Leeds Fusion Voice
28. Wetherby
29. Chapeltown Community Action Group
30. St Kitts & Nevis Society
31. Chapeltown Nursery
32. Badminton Group
33. Beech Tree Nursery
34. Mango Foundation
35. MTZN Group
36. Urban Construction Initiative
37. Eduplay
38. REAP Counselling
39. Caribbean Deaf Centre
40. 3-Faiths Group
41. Environmental Festival
42. ROOOTS Team
43. Leeds Involvement Project
44. J Warner
45. C Hughes
46. African Curriculum Dev Assn
47. Mary Seacole Nurses Assn.
48. NorthSide Music
49. Radio Asian FEVER
50. Two Hills Project
51. Pavillion
52. New World Steel Orchestra
53. IFTIIN Somali Association
54. Meanwood Model farm
55. 12 Gates
56. Meanwood Elderly Carers
57. Zimbabwe Educational Trust
58. Community Union Project
59. NE Dementia Forum
60. MENA
61. CAREConnect
62. William Merritt
63. Rev Charles Dobbin
64. Roundhay School
65. Community Highlights
66. LATCH
67. St Matthew's Church
68. K Oxford Group

Report of the North East Area Manager

North East (Inner) Area Committee

Date: 26th June 2006

Subject: Area Committee Forums - Feedback

Electoral Wards Affected:

Chapel Allerton
Moortown
Roundhay

Specific Implications For:

Ethnic minorities
Women
Disabled people
Narrowing the Gap

Council
Function

Delegated Executive
Function available
for Call In

x

Delegated Executive
Function not available for
Call In Details set out in the
report

Executive Summary

This report updates the Area Committee on the feedback from the consultative forums held in the North East inner area.

Background Information

1. At the Area Committee meeting in September 2004, Members agreed a set of forum arrangements for the Inner North East Area. The purpose of the forums is to consult with local residents on area priorities and to identify and discuss local issues.
2. The Area Committee is requested to consider the feedback given, and through the Area Management Team, identify projects and service improvements that can be targeted to meet local needs.
3. Since the last Area Committee meeting, there have been three consultative forums – Chapeltown on 18th May, Meanwood on 7th June and Chapel Allerton Village on 14th June 2006.

Feedback from the forums

4. Feedback from the forums is attached in appendix one. Due to reporting deadlines for this Area Committee meeting, the feedback from Chapel Allerton Village will be circulated at the meeting.

Future forum dates

5. One forum date is confirmed:
Roundhay West Parks Forum – 4th July 2006.
6. A forum for Moortown ward will be arranged over the coming weeks, in consultation with ward members.

Recommendations

7. The Area Committee is requested to note the contents of this report.

Chapelton Community ForumThursday 18th May 2006**DISCUSSION ITEMS**

- **Update from Hayfield JSC LIFT Project**
- **Policing Issues**
- **Ginnels Update**
- **Chapelton Road Development Plan Consultation Feedback**

FEEDBACK FROM THE MEETING**Update from Hayfield JSC LIFT Project:**

Ann Allcock from PFI & PPP team provided the update. A communications strategy is being developed so that all agencies involved can communicate with local communities jointly. This will be finalised over the next six weeks, with events to be arranged between July and August to consult with the community. AA also informed that Planning permission is being sought, and construction expected to start around late summer 2006 and finish in September or October 2008.

Policing Issues:

Inspector Graham Archer stated that the information coming back from the community is that the area is much better. He also stated that every month 66 people are stopped and charged with drugs offences.

Chapelton Police Station will be renamed Stainbeck Lane Police Station.

Representatives from William Hill attended the forum to discuss their wish to re-open the betting shop on Chapelton Road. Attendees wanted to know what benefits re-opening would bring to the community. It was agreed that instead of a security representative, a senior manager from William Hill needs to attend the next Forum to provide answers the questions raised in the meeting.

Chapelton Road Development Plan Consultation Feedback:

Irene Bowman of Bauman Lyons Architects provided the latest information regarding Chapelton Development Plan, stating that 16 sites were looked into, which were then narrowed down to 7 sites, from corner of Barrack Road to 180 Chapelton Road (old Rugby Club).

The study focuses on these sites and suggests how Chapelton Road could be regenerated, the feedback also included recommendations for each site.

Ginnels Update:

Trudie Canavan, Community Safety Officer informed the meeting that a consultation meeting was held to address a number of ginnels causing problems and adding to the crimes committed. TC also informed the meeting that the proposal is to close some of these ginnels, and for this purpose local residents have been consulted, 2600 leaflets were hand delivered and leaflets were also given to school children to take home.

TC then informed the meeting that the ginnel relevant to this area is St. Martins Ginnel, and the proposal is to part close it.

A resident from Sholebrooke stated that it was a reasonable compromise to keep some part open.

Meanwood Forum
Wednesday 7th June 2006

DISCUSSION ITEMS

- **Housing Issues**
- **Policing Issues**
- **Community Safety – Ginnel Closure**
- **Streetscene – Green Bins and Cutting Hedges**
- **Youth Issues**

FEEDBACK FROM THE MEETING

Housing Issues:

There were no officers present from Leeds North East Homes to answer queries raised by residents. The Chair asked that Area Management raise this with Claire Warren, Chief Executive.

Policing Issues:

Inspector Andrew Briggs stated that car thefts in the area have been reduced and street robbery is not an issue in Meanwood in comparison to other areas. Burglary dwelling has also been reduced. Getting an ASBO for an individual is a complex process, and requires residents to formally report issues of ASB to provide the evidence required. The Inspector encouraged residents to do so. He also informed the forum that there is now a dedicated Police motorbike team to deal with illegal and anti-social use of motorcycles.

Community Safety – Ginnel Closure:

Trudie Canavan, Community Safety Co-ordinator informed the meeting that a consultation meeting was held to address a number of ginnels causing problems. TC also informed the meeting that the proposal is to close some of these ginnels, and for this purpose local residents have been consulted. 2,600 leaflets were hand delivered and leaflets were also given to school children to take home. The Majority of people are in favour of gating these ginnels. The gating will be funded using the Well-Being Fund approved by the Area Committee in March.

Ginnels to be gated in Chapel Allerton Ward are;

- St. Martins ginnel
- Carrholm ginnel
- Miles Hill View/ Crescent (subject to fencing work to be completed by LNEh).

Streetscene – Green Bins and Cutting Hedges;

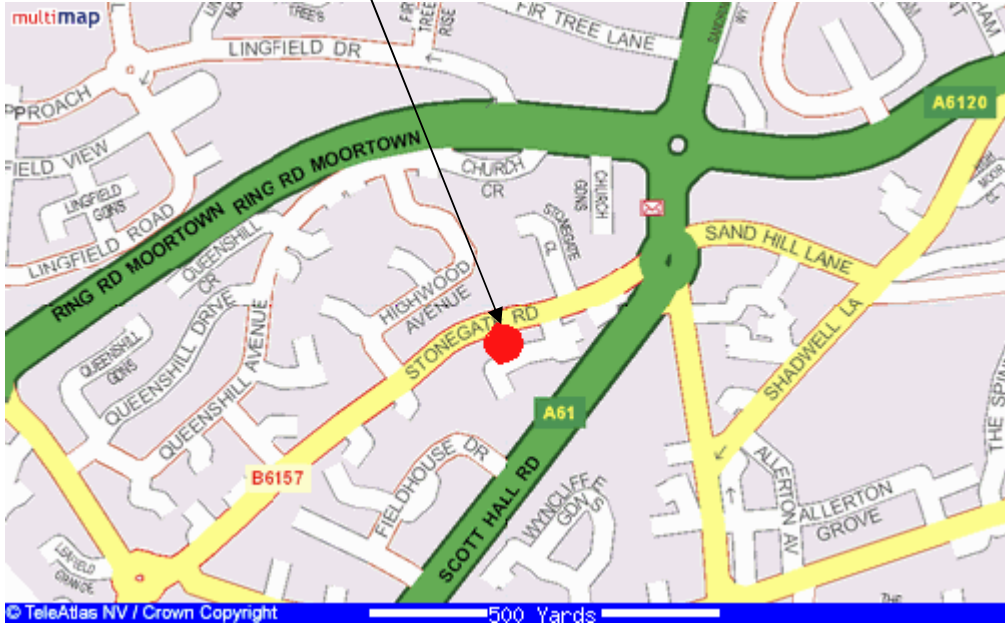
Ian D Barker informed the meeting that extra or a larger green bin can be made available on request. He also stated that grass should not be put into the bins. Instead it should be composted or put into black bags and phoned through to Streetscene for bulky waste collection.

Andrew Bailey informed the forum that the contract for grass cutting is with Glendales. The department would welcome all information from local residents, so that Glendales work can be monitored.

Youth Issues;

Representative of Two Hills Project Ann Callarman informed the meeting that not many people are attending the activities for 9 – 12 year old, to address this, on Monday 12th June 06 there will be a walk about in the area to recruit more people.

Moor Allerton Sports and Social Club
Stonegate Road, LS17



This page is intentionally left blank